

Chichester District Council

COUNCIL

22 November 2016

Committee Calendar 2017/18

1. Contacts

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2. Recommendation

That the calendar of meetings for the Council year 2017-2018 be approved.

3. Outcome to be achieved

3.1 A timetable which handles the Council's business effectively and enables members and officers to plan ahead.

3. Proposal

4.1 The Constitution requires that 'ordinary meetings of the Council and of Committees shall be held generally in accordance with a programme to be approved by the Council, although the dates and times of meetings may be adjusted by the Chairman'.

4.2 The Council is requested to approve its committee timetable for the ensuing Council year (May 2017 to May 2018). The draft calendar of meetings is attached at Appendix 1.

4.3 The calendar is prepared on the following basis:

- Avoiding meetings during major school holidays (the West Sussex County Council school holiday dates are shaded)
- There are no changes to the current cycle and number of meetings
- No meetings have been arranged during the week of the Local Government Association Conference (4-6 July 2017)
- Allowing for the West Sussex County Council election on 4 May 2017
- Chichester North and South Community Local Committees (CLCs) are included based on a timetable from West Sussex County Council
- The start times for meetings will be agreed at the first meeting in the new Council year.

- The proposed dates may be subject to change by the Council or by relevant committee Chairmen if the need arises. Special meetings may also be arranged as required.

4. Appendix

4.1 Committee timetable 2017-18

4. Background papers

5.1 None