

Chichester District Council

COUNCIL

15 December 2015

Committee Timetable 2016/17

1. Contacts

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2. Recommendation

2.1. That the calendar of meetings for the Council year 2016/17 be approved.

3. Outcome to be achieved

3.1. A timetable which handles the Council's business effectively and enables members and officers to plan ahead.

4. Proposal

4.1. Around the turn of each calendar year the Council approves its committee timetable for the ensuing Council year (May to May). The draft calendar of meetings is appended for the Council's approval.

4.2. The calendar includes the West Sussex County Council school holiday dates which are shaded as we try to avoid this period if at all possible.

4.3. The January Council meeting usually has little business, being only a month after the December one. This has been omitted from the calendar for 2017. If members wish to re-instate it, it would be held on 24 January.

4.4. In mid-July 2016, the Council meeting on 19 July is followed by the Planning Committee on 20 July. There is little scope to choose different dates because the Planning Committee meets every four weeks and the Council meeting is usually on the last Tuesday before the school summer holidays. In order to allow the caretakers time to dismantle the Council layout and prepare for the Planning Committee, it is proposed that the Council meeting on 19 July is held at 11am.

4.5. Community Safety Partnership dates are still in discussion with Arun District Council as it has been agreed to hold joint meetings with their safety partnership to avoid duplication and overlap.

5. Appendix

5.1. Draft committee timetable 2016/17

6. Background papers: None