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Minutes of the meeting of the **Annual Council** held in Virtual on Tuesday 27 April 2021 at 2.00 pm

Members Present: Mrs E Hamilton (Chairman), Mrs C Apel (Vice-Chairman), Mrs T Bangert, Mr G Barrett, Miss H Barrie, Mr M Bell, Rev J H Bowden, Mr R Briscoe, Mr J Brown, Mr A Dignum, Mrs J Duncton, Mr J Elliott, Mr G Evans, Mrs J Fowler, Mrs N Graves, Mr F Hobbs, Mrs D Johnson, Mr T Johnson, Mrs E Lintill, Mr G McAra, Mr A Moss, Mr S Oakley, Dr K O'Kelly, Mr C Page, Mr D Palmer, Mrs P Plant, Mr R Plowman, Mr H Potter, Mrs C Purnell, Mr D Rodgers, Mrs S Sharp, Mr A Sutton, Mrs S Taylor and Mr P Wilding

Members not present: Mrs S Lishman

Officers present all items: Mr N Bennett (Divisional Manager for Democratic Services), Miss L Higenbottam (Democratic Services Manager), Mrs D Shepherd (Chief Executive) and Mr J Ward (Director of Corporate Services)

1 **Election of the Chairman**

Cllr Hamilton as current Chairman of the Council welcomed everyone to the meeting and then handed over to Mrs Shepherd.

Mrs Shepherd invited members to nominate and provide a seconder for the position of Chairman of the Council for the ensuing year.

The following nominations were received:

- Cllr Hamilton – proposed by Cllr Lintill and seconded by Cllr Taylor
- Cllr Apel – proposed by Cllr Moss and seconded by Cllr Plowman

A virtual secret ballot took place with the results as follows:

- Cllr Hamilton – 17 votes
- Cllr Apel – 15 votes

There were no abstentions.

Mrs Shepherd declared Cllr Hamilton as Chairman.

RESOLVED

That Cllr Hamilton be appointed as Chairman of the Council for the year 2021/22.

Cllr Hamilton read their declaration of office.

2 Appointment of the Vice-Chairman of the Council

The Chairman then invited members to nominate and provide a seconder for the position of Vice-Chairman of the Council for the ensuing year.

The following nomination was received:

Cllr Potter – proposed by Cllr Lintill and seconded by Cllr Taylor

As there were no further nomination a vote was not required.

The Chairman declared Cllr Potter as Vice-Chairman.

RESOLVED

That Cllr Potter be appointed as Vice-Chairman of the Council for the year 2021/22.

Cllr Potter read their declaration of office.

3 Minutes

The Chairman requested an amendment to the Wittering referenced on page 22 of the agenda pack. Minute 107 from 12 March 2021 meeting should relate to East Wittering not West Wittering.

Members voted subject to the amendment and made the following resolution:

RESOLVED

That the minutes of the Full Council meetings held on 2 March 2021 and 12 March 2021 be approved as a correct record.

4 Urgent Items

There were no urgent items.

5 Declarations of Interests

There were no declarations of interest.

6 Chair's Announcements

Apologies were received from Cllr Lishman.

Following his resignation the Chair wished to thank Cllr Kevin Hughes for his service to the Council.

The Chair also thanked Jack Caine for his support of virtual meetings during his temporary appointment to Democratic Services.

7 Review of Political Balance

The Chair invited a proposer and a seconder for the recommendations outlined in the report. Cllr Lintill proposed the recommendations and Cllr Taylor seconded them. The Chair invited Mr Bennett to introduce the report. Mr Bennett explained that following Cllr Hughes resignation the political balance would remain the same until such time as an appointment is made. Cllr Lintill noted that the number of Conservatives appointed to Overview and Scrutiny Committee in the report should read five.

Members then took a virtual vote on the recommendations and made the resolutions:

RESOLVED

1. the review of political balance arrangements set out below be approved; and
2. that membership of committees and sub committees be approved by members at the meeting; and
3. the calculations set out in this report are applied in making appointments to committees.

8 Appointment to Committees

The Chair invited a proposer and a seconder for the recommendations outlined in the report. Cllr Lintill proposed the recommendations and Cllr Taylor seconded them. The Chair invited Mr Bennett to introduce the report.

Members then took a virtual vote on the recommendations and made the resolutions:

RESOLVED

1. That the Council appoints to Committees as set out in the attached appendix.
2. That the Council agrees the continued appointment of Cllr Lintill (Chair), Cllr Dignum, Cllr Oakley and Cllr Moss to represent the Council on the Chichester District Growth Board for 2021/22.

9 Appointments to External Organisations

The Chair invited a proposer and a seconder for the recommendations outlined in the report. Cllr Lintill proposed the recommendations and Cllr Taylor seconded them. The Chair invited Mr Bennett to introduce the report. Mr Bennett explained that items 41 and 42 for Bourne Community College Governing Body and Bourne Trust Board should be amended to extend Mrs Shepherds appointment for a further 4 year period. This would be accepted as part of the recommendation.

Following confirmation from both Cllr Bell and Cllr Dignum it was agreed that Cllr Dignum should sit on the Chichester Vision Steering Group.

Cllr Potter requested an amendment to his South Downs National Park Authority appointment until May 2023 rather than 2022 to take it in line with the term of a district councillor. Mr Bennett confirmed this would be amended.

Following a request for clarification from Cllr Plowman, Cllr Taylor explained that she had only attended one meeting of the Chichester Area Advisory Committee in the past year due to a conflict of interest. As such she had requested to be removed for the coming year.

Members then took a virtual vote on the recommendation and made the resolution:

RESOLVED

That the Council appoints to external bodies as set out in the attached appendix as amended above.

10 Late Items

There were no late items.

11 Exclusion of the press and public

There was no requirement to exclude the public or the press.

The meeting ended at 2.39 pm

CHAIRMAN

Date: