

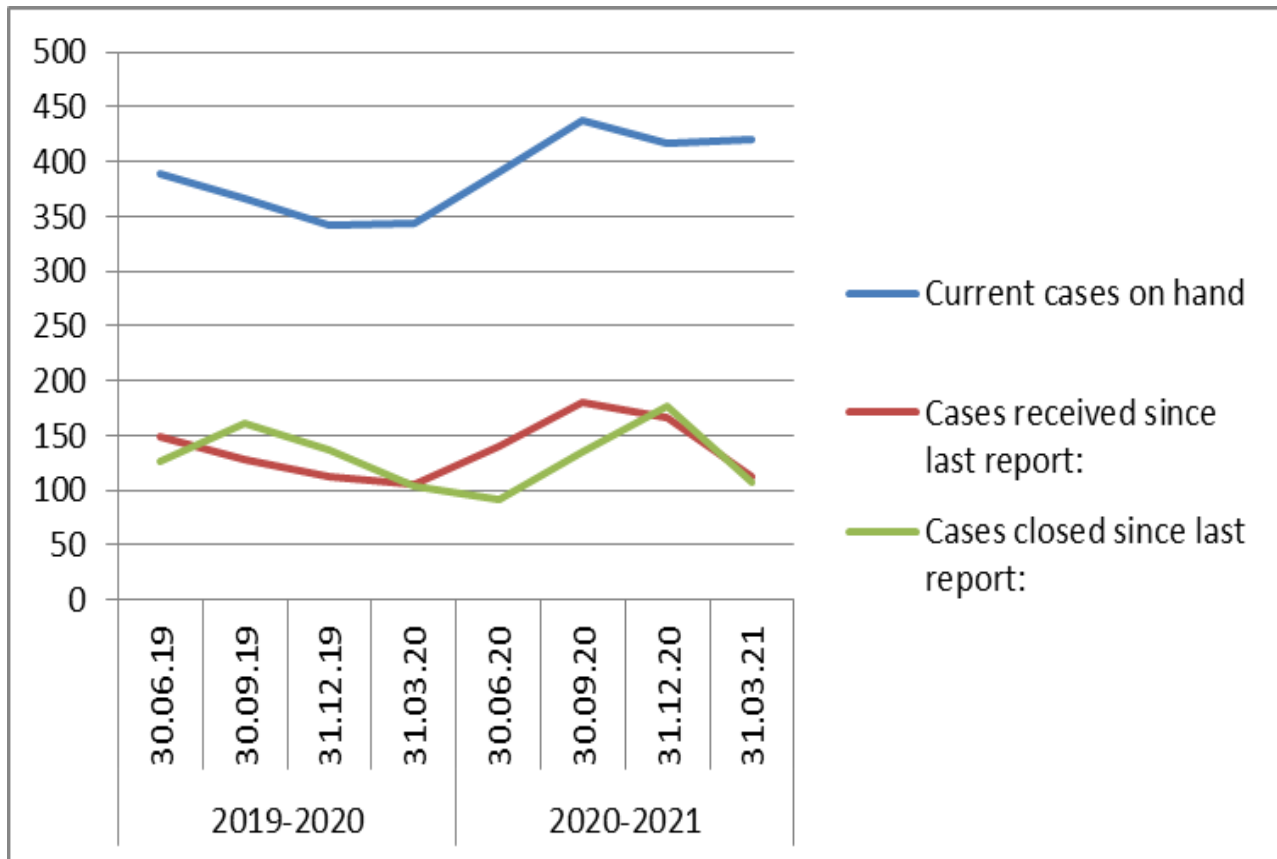
PLANNING COMMITTEE
(Wednesday 05th May 2021)
SCHEDULE OF OUTSTANDING CONTRAVENTIONS

1. This report provides an update on the position of contraventions included in the previous schedule and includes cases that have since been authorised.

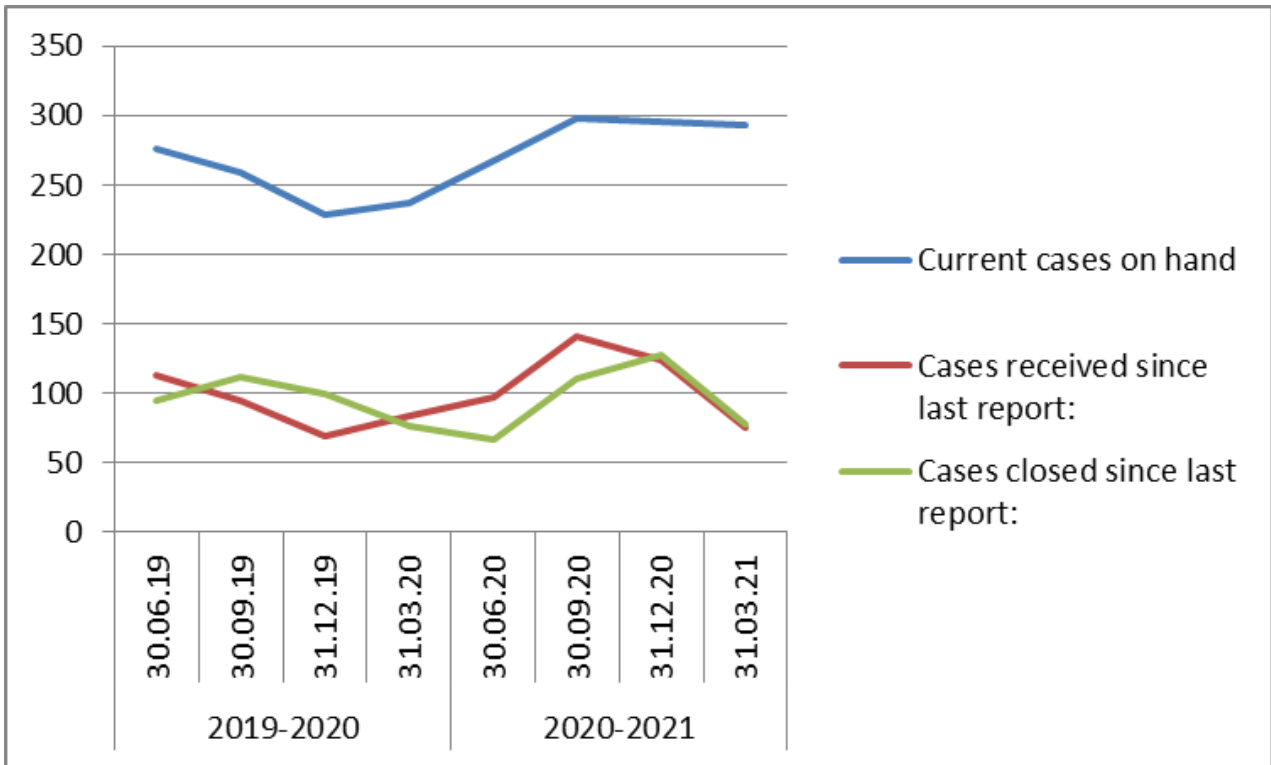
2. Statistics as at 31st March 2021

Case Numbers:	CDC	SDNP	Total
On hand as at last report:	295	122	417
Cases received since last report:	75	37	112
Cases closed since last report:	77	31	108
Current number of cases on hand:	293	128	421
Number of "On hand" cases awaiting compliance with an EN or the outcome of an appeal/application	93	36	129

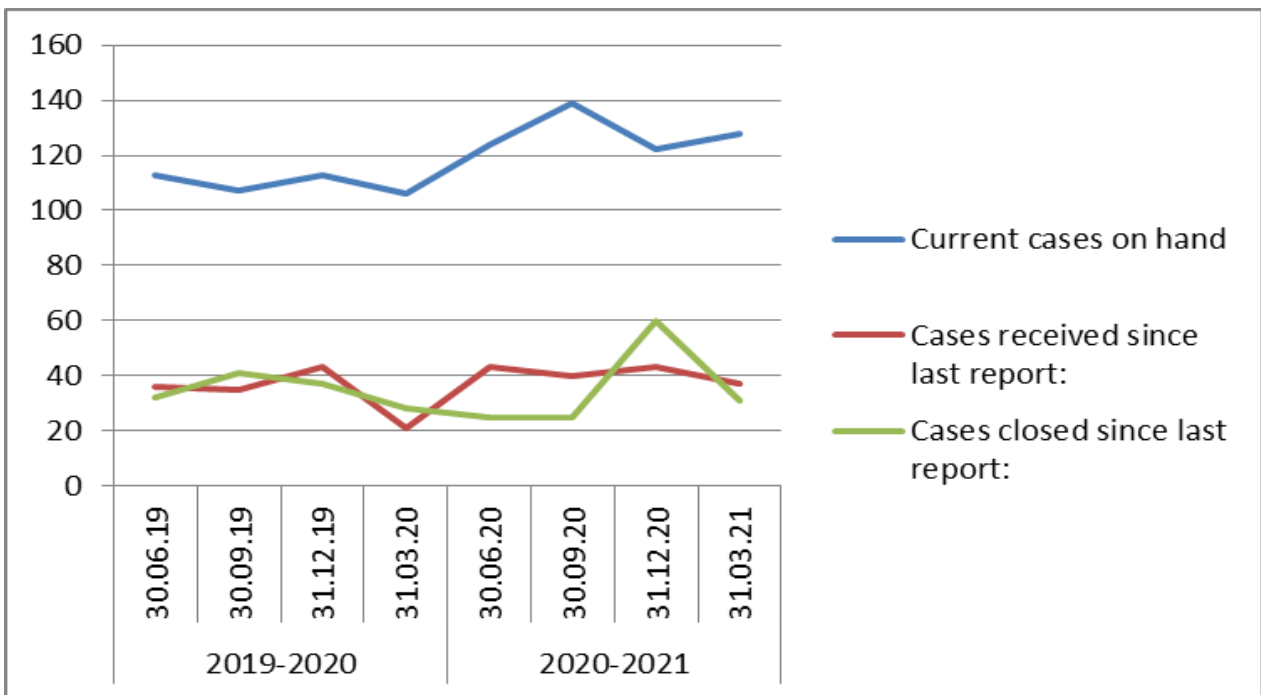
CDC and SDNP



CDC



SDNP



3. Performance Indicators are for CDC area only as this information is not available for cases within the South Downs National Park:

- a. Time taken to initial visit from date of complaint:
 - Low within 20 days (361 Cases) 97%
 - Medium within 10 days (73 Cases) 98%
 - High with 2 days (20 Cases) 100%

- b. Time taken to notify complainants of action decided from date of complaint:
- | | |
|---------------------------------|------|
| Low within 35 days (341 Cases) | 100% |
| Medium within 20 days (75Cases) | 100% |
| High within 9 days (19 Cases) | 100% |

4. Notices Served.

<u>Notices Served:</u>	Jan- Mar 2021		Total in FY 2020/21	
	CDC	SDNP	CDC	SDNP
Enforcement Notices	8	1	15	2
Breach of Condition Notices	2		5	
Stop Notices	1	1	2	1
Temporary Stop Notices	2	2	13	3
Section 215 Notices				
Section 225A Notices				
High Hedge Remedial Notices			2	
Tree Replacement Notice				
Total	13	4	36	6

If Members have any specific questions on individual cases, these should be directed to the contact officer:

Shona Archer, Enforcement Manager (01243 534547)

OUTSTANDING CONTRAVENTIONS – SOUTH DOWNS NATIONAL PARK

CON NO. (Case Officer)	ADDRESS	DETAILS OF BREACH	Date of Notice	COMMENTS EN = Enforcement Notice/BCN = Breach of Condition Notice HHRN = High Hedge Notice/TSN = Temporary Stop Notice SN = Stop Notice/HRN = Hedge Replacement Notice
BURY/SDNP/ 17/00096/ SEC215 (Sue Payne)	Sydenham Cottage West Burton Road West Burton Pulborough	Untidy land	19.03.18	S215 Notice S215/29/BY/24 issued. No compliance achieved by 30.07.18 as required 18.09.19 – Crawley Magistrates Court awarded costs against the owner who did not attend. The total fine is £660; the victim's surcharge is £66 and the costs of £1769.39. The courts imposed a Collection Order. 28.10.19 – further site visit – non-compliance 03.04.20 – witness statement provided to Legal Team to advance to prosecution for non-compliance 23.06.20 – Property is considered to be a Building at Risk. 16.07.20 – SDNPA agreed that CDC Historic Building Advisor [HBA] assess the property; owner to be informed that the issue of a repairs notice is pending. 19.10.20 –confirmation of ownership and occupancy sought. HBA to assess condition of the building; and owner to be informed of steps required to be taken to avoid Repairs Notice 20.01.21 –SDNPA and Legal advised sending a further letter to Owner requesting contact is made to avoid issue of S48 Repairs Notice. 22.04.21 – Matter sits with SDNPA and HBA to consider what action should be taken to safeguard this listed building at risk.
COMP/SDNP/ 15/00210/ COU (Shona Archer)	Cowdown Farm Cowdown Lane Compton	Without planning permission, change of use of the building for the stationing of a caravan for the purposes of human habitation	27.06.18	EN CP/7 issued 03.01.19 - Appeal dismissed with variation New compliance date 03.07.20 Letter sent to owner regarding compliance 19.04.21 – No compliance, caravan remains – prosecution proceedings to commence.

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COMP/SDNP/ 15/00209/ COU (Shona Archer)	Cowdown Farm Cowdown Lane Compton	Without planning permission, the construction of a gable end wall in the west elevation of the building	04.07.18	EN CP/9 issued 03.01.19 - Appeal dismissed with variation New compliance date 03.04.20 Letter sent to owner regarding compliance 19.04.21 – No compliance, internal building remains – prosecution proceedings to commence.
FIT/SDNP/17/ 00755/COU (Tara Lang)	Lithersgate Common Bedham Lane Fittleworth	Without planning permission change of use of the Land to a BMX cycle track	28.11.18	EN FT/10 issued Appeal lodged – Written Representations 23.03.20 – Appeal dismissed with variation to compliance period in step (ii) to removing the bunds in 12 months New compliance date 23.03.21 22.12.20 – Owner confirmed that use had ceased. a/w easing of Covid restrictions to remove jumps, bunds, sheds etc. 22.04.21 – Officers working with owners to achieve compliance.
HART/SDNP/ 18/00587/TPO (Tara Lang)	Three Cornered Piece Hollow Road East Harting	Breach of condition – occupation	19.06.19	BCN HT/28 issued Compliance due 19.09.19 15.10.19 - BCN considered not to have been complied with. 24.10.19 –No evidence to demonstrate non-compliance with the notice. 18.06.20 – site visit revealed that the authorised persons do not live on site. Prosecution instructions to be prepared 23.10.20 – Prosecution papers forwarded to Legal Services 20.01.21 –Legal Services reviewing case 21.04.21 – Further information required to progress prosecution It is noted that the temporary pp has expired

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HART/SDNP/ 20/00600/ OPDEV (Tara Lang)	Three Cornered Piece Hollow Road East Harting	Without planning permission, the erection of brick pillars and gates	01.07.19	EN HT/29 issued Compliance date 12.11.19 Works of compliance have not been carried out. The offence of failing to comply with the enforcement notice will be prosecuted. 29.10.20 – Prosecution papers forwarded to Legal Services 20.01.21 –Legal Services reviewing case 21.04.21 –Further information required to progress prosecution
LURG/SDNP/ 20/00539/ OPDEV (Emma Kierans)	Land North of Blind Lane Lurgashall	Without planning permission, the erection of an agricultural building	27.01.21	EN LG/17 issued Compliance date 27.04.21 Appeal against the refusal validated 22.03.21 Enforcement action put on hold until appeal determined
LURG/SDNP/ 20/00539/ OPDEV (Emma Kierans)	Land North of Blind Lane Lurgashall	Building works in the construction of an agricultural building	27.01.21	SN LG/18 issued Notice takes effect on 31.01.21 Appeal against the refusal validated 22.03.21 Enforcement action put on hold until appeal determined
MID/SDNP/19/ 00295/COU (Emma Kierans)	Half Moon Petersfield Road Midhurst	Without listed building consent the alteration of a curtilage listed building	13.02.20	LBEN MI/18 issued Compliance date 26.05.20 15.07.20 - The works to the outbuilding have not been carried out 19.10.2020 – letter sent to advise that LPA will prosecute for failure to comply with the notice 22.04.21 – following the relaxation of lockdown a compliance site visit will be carried out

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MID/SDNP/19/ 00295/COU (Emma Kierans)	Half Moon Petersfield Road Midhurst	Without planning permission the erection of a boundary fence within the curtilage of a listed building	13.02.20	LBEN MI/19 issued Compliance date 26.05.20 15.07.20 – fence has been removed from front boundary 19.10.2020 – letter sent to owners to request removal of remaining section of fence 22.04.21 – as above
MILL/SDNP/16/ 00110/COU (Steven Pattie)	Land West of the Junction to Dangstein Road	Without planning permission change of use to mixed use of camping, education and training, manufacture of wood products	19.06.18	EN ML/25 issued Appeal lodged - Hearing 14.01.20 – Appeal dismissed New compliance date 14.04.20 29.07.2020 – Both caravans removed from the land all other items on the Notice are included in a current planning application SDNP/20/01796/FUL pending consideration by the SDNPA 30.04.21– application remains pending consideration. Determination date due 11.05.21
SN/SDNP/15/ 00301/ BRECON (Shona Archer)	1 Sutton Hollow The Street Sutton	Without planning permission the erection of a dwellinghouse	18.08.16	EN SN/3 issued Appeal ongoing – Written Representations Exchanged statements and awaiting date for PINS site visit SDNP/17/00294/FUL – refused and appeal lodged SDNP/17/00295/LB – refused and appeal lodged 20.09.17 – s174 appeal conjoined with s78 appeal 28.02.18 – Appeal dismissed, enforcement notice upheld. 19.10.20 – the owners have confirmed that the roof will be taken off and lowered 22.04.21 – site visit to be undertaken following the relaxation of lockdown

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TILL/SDNP/18/ 00733/COU (Emma Kierans)	Land South East of Beggars Corner Halfway Bridge Lodsworth	Without planning permission the erection of a timber field shelter	08.01.20	EN LD/16 issued Appeal lodged – Written representations 02.09.20 – Appeal dismissed New compliance date 02.12.20 Owner intends to submit an application for smaller building by the end of April 2021. Further action to be reviewed should application not submitted

Chichester District Cases:

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AP/18/00393/ CONHH (Emma Kierans)	Ferndale 133 Birdham Road Appledram	Without planning permission the erection of a fence and gates in excess of 1 metre in height adjacent to a highway	06.11.19	EN AP/5 issued Appeal dismissed. New compliance date 24.10.20 20.01.21 application to be submitted to amend fence/gates 23.03.21 – application 21/00177/DOM withdrawn 20.04.21 - site visit carried out, letter before action sent and prepare witness statement for prosecution
BI/15/00194/ CONTRV (Shona Archer)	Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	EN BI/23 and BI/24 issued The Appeals were dismissed and the enforcement notice(s) upheld New Compliance date: 2 August 2018 0.08.20 - Injunction granted by the High Court: by 31 December 2020 to cease using the land for residential purposes and to remove all caravans, fixtures and fitting and by 31 January 2021 to remove all hard standing, fences etc. and restore the land to its agricultural use. Not to bring any caravan/mobile home and not to carry out any development without permission of or application to the Council 19.10.20 - Application to appeal Court Order - dismissed 08.01.21 – As a result of the current COVID situation the injunction order of the High Court was amended administratively by the Justice to read - 1) that the Defendants shall cease the use of the site for residential purposes and remove all caravans, mobile homes, portable toilets etc. by <u>31 March 2021.</u> 2) The Defendants shall remove all hard-core, tracks, fences, stables, cabling etc. and restore the land to its agricultural use by <u>30 April 2021.</u> 19.04.21 – site continues to be occupied by 5 families. 22.04.21 – further visit to take place after 30 April.

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BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road Chichester	Without planning permission erection of a stable building	10.08.15	EN BI/29 issued with compliance date of 21.12.15 Following the outcome of the Inquiry, compliance to remove the stables is considered to be 2 August 2018 As serial BI/15/00194/CONTRV
BI/15/00139/ CONSH (Shona Archer)	Access track and hardstanding -land North West of Premier Business Park, Birdham Rd	Without planning permission excavation, deposit of hardcore and erection of gates and fences	21.09.15	EN BI/30 issued The Appeal decision on the above matters was published on 2 August 2017 The appeals are dismissed and the enforcement notice(s) are upheld with corrections and variations Compliance date: 2 November 2018 As serial BI/15/00194/CONTRV
BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Without planning permission, change of use of the land to a mixed use as a residential caravan site, for the storage of caravans and the keeping of horses	03.03.16	EN BI/31 issued The Appeal decision on the above matters was published on 2 August 2017 The appeals are dismissed and the enforcement notice(s) are upheld with corrections and variations Compliance date: 2 August 2018 As serial BI/15/00194/CONTRV
BI/17/00356/ CONMHC (Shona Archer)	Plot 12 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/44 issued Appeal lodged – Hearing – 08.06.21

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BI/17/00361/ CONMHC (Shona Archer)	Plot 13 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/41 issued Appeal lodged – Hearing – 08.06.21
BI/17/00362/ CONMHC (Shona Archer)	Plot 14 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/42 issued Appeal lodged – Hearing – 08.06.21
BI/17/00357/ CONMHC (Tara Lang)	Plot 15 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to a mixed use of agriculture, a residential caravan site and animal boarding and rescue centre	22.11.18	EN BI/43 issued. Compliance date 03.07.19 01.04.20 – Breach remains ongoing – prosecution proceedings to commence post COVID-19 22.07.20 – prosecution papers compiled 19.10.20 – Owner has stated that has made steps to comply with the EN 20.01.21 – some structures removed but stables and MH remain on the land. Officers are attempting to work with the owner to bring about compliance 22.04.21 – MH has now been broken up. Officers continue to work with owner to achieve compliance.

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BI/17/00061/ CONENG (Emma Kierans)	Oak Farm Land North of Cowdry Nursery Sidlesham Lane Birdham	Without planning permission the erection of a building	13.08.18	EN BI/40 issued 06.02.20 – appeal dismissed. New compliance date 06.05.20 Building retained and permission granted for works to retain it as a holiday let. No works undertaken 19.10.2020 – letter sent to request removal of the building 20.01.21 - carry out compliance check when restrictions lifted 20.04.2021 - works are in progress regarding compliance with the notice. Continue to monitor.
BI/18/00240/ CONCOU (Shona Archer)	Land east of Birdham Farm Birdham Road Birdham	Without planning permission, change of use of the land to a general storage use including the storage of motor vehicles, parts, metal, wood, ladders, plastic, trailers and windows	23.01.19	EN BI/45 issued Compliance date 06.06.19 17.10.19 – Meeting on site with the landowner. He would like to make an application to use the land as storage place 8.1.20 – no application made but use of land is continuing. The owner considers that the LPA wrongly issued the notice 16.07.20 – aerial photo show some waste remains on site 22.10.20 – letter to be sent to owner explaining evidence of ongoing offence and that the LPA proposes commencing prosecution of the offence 20.01.21 – land use reduced but vehs remain on the land. To be progressed as stated above 17.02.21 – prosecution papers forwarded to Legal Services

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CC/15/00064/ CONLB (Sue Payne)	13 Parchment Street Chichester	Without Listed Building Consent the installation and fitting of 3 no. upvc double glazed windows	18.10.17	LBEN CC/138 issued Appeal lodged – Public Inquiry on 30.10.18 at City Council 26.02.19 – Appeal dismissed with variation. Costs awarded to the Council and repayment plan agreed Compliance date 26.02.2020 03.04.20 – compliance check to be carried out once Covid 19 restrictions are lifted 16.07.20 – compliance check to be carried out post COVID. 19.10.20 – owner confirmed works to be carried out in October. Owner subsequently refused to undertake repairs due to the cost. Contacted owner setting out potential for prosecution which could add additional costs January 2021 - The owner has made enquiries to development management in relation to altering the design and submitting a planning application. He has been advised the amended design is not appropriate and to undertake works as set out in the enforcement notice. COVID-19 is likely to delay these works. April 2021 – owner advised by development management to install windows as specified in the enforcement notice. No communication from owner. Personal financial circumstances unlikely to have changed. Owner reluctant to undertake the works.
CC/20/00380/ CONTRV (Sue Payne)	Land North West Of Newbridge Farm Salthill Road Fishbourne Chichester	excavation/digging, hardsurfaces and hardcore and introduction of caravans	18.12.20	TSN/73 notice issued Notice ceases to be in effect on 15.01.21 18.01.21 – Prosecution papers for non-compliance with the TSN forwarded to Legal Services 22.04.2021 – Statement to be amended

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CC/15/00018/ CONBC (Shona Archer)	Wildwood 30 Southgate Chichester	Breach of condition – use of rear of premises	16.08.18	BCNEN CC/143 issued Appeal lodged – Written Representations 12.08.19 – appeal succeeds on variation of period of compliance to 6 months and the enforcement notice is upheld as varied New compliance date 12.02.20 01.04.20 – application 20/00138/FUL received 02.09.20 – application refused 29.10.20 – SV found that Wildwood, South Street Chichester is still using the unauthorised kitchen in breach of the BCN issued 04.12.20 – draft prosecution papers sent to Legal Services 20.01.21 –Legal Services reviewing case 22.04.21 – Owners have indicated an intention to carry out further noise monitoring work with a view to making a further application BUT legal service will now proceed to draft Court Summons
CC/18/00181/ CONLB (Sue Payne)	24 Washington Street Chichester	Without planning permission the installation of upvc double glazed windows to the upper and first floor rear elevation	11.12.19	LBEN CC/149 issued Compliance date 22.07.20 09.10.20 – owner confirmed works had not been undertaken as COVID-19 resulted in loss of employment and funds necessary to undertake works January 2021 – no changes in the personal circumstances of the owner and COVID-19 continuing to hinder progress April 2021 – no changes in the personal circumstances of the owner.

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CC/20/00380/ CONTRV (Sue Payne)	Land North West Of Newbridge Farm Salthill Road Fishbourne Chichester	Without planning permission, the material change of use of the land to use as a residential mobile home/caravan site	05.01.21	EN CC/151 issued Compliance date 16.10.21 Appeal lodged – Written Representation Start date confirmed and statements due 23 rd April 2021
CC/20/00380/ CONTRV (Sue Payne)	Land North West Of Newbridge Farm Salthill Road Fishbourne Chichester	Building operations – excavation/digging of trenches, hard surfaces, erection of buildings/structures and bringing on further mobile homes or caravans	05.01.21	SN CC/152 issued Notice takes effect on 09.01.21
CC/20/00223/ CONBC (Emma Kierans)	125 Cedar Drive Chichester	Breach of condition – obscure glazing	21.04.21	BCN CC/153 issued Compliance date 22.06.21
D/20/00180/ CONBC (Emma Kierans)	Former St Wilfrids Hospice Grosvenor Road Donnington	Breach of condition – hours of operation	23.11.20	BCN D/11 issued Date to comply by 21.12.20 11.01.21 - keep open for monitoring 20.04.21 – keep open for monitoring

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E/17/00391/ CONDWE (Emma Kierans)	Dragon Nursery Third Avenue Batchmere	Without planning permission, the construction of outer walls of a building	14.06.18	EN E/31 issued Appeal lodged 19.06.19 – Appeal withdrawn 02.04.20 – negotiating compliance steps, have agreed extension of time 12.10.20 - an application for the retention of some of the walling to be submitted by end of Nov 20.01.21 - application to be submitted by end of Feb 21 20.04.21 - NFA report drafted – to be authorised
E/16/00320/ CONCOU (Steven Pattie)	Witsend Nursery Third Avenue Batchmere	Without planning permission, change of use of land for the storage of caravans, motorhomes, boats and boat trailers	06.06.19	EN E/32 issued Appeal lodged – Written Representations 14.09.20 - The appeal is dismissed and the enforcement notice is upheld with correction and variations New compliance date 14.01.21. 20.01.21 - carry out compliance check when restrictions lifted 08.03.21 – notice complied with. Remove from next list
E/18/00340/ CONENF (Emma Kierans)	Medmerry View Drove Lane Earnley	Without planning permission change of use of the land to recreational amenity land.	09.01.20	EN E/33 issued Compliance date 20.05.20 Compliance not achieved, allowed a further 28 days for compliance 09.10.20 – Prosecution papers for non-compliance of the notice forwarded to Legal Services 20.01.21 – Legal Services reviewing the case 20.04.21 – Further site visit arranged in order to update witness statement

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E/20/00161/ CONBC (Emma Kierans)	Medmerry View Drove Lane Earnley	Breach of condition - Excess of permitted caravans	19.05.20	BCN E/34 issued Compliance date 19.11.20 14.12.20 – letter before action sent 20.01.21 - Prosecution papers to be prepared 02.02.21 – Prosecution papers forwarded to Legal Services 20.04.21 – As above
EWB/19/00332/ CONHH (Emma Kierans)	Sunlands Bracklesham Lane Bracklesham Bay Chichester	Breach of condition – removal of hoarding	0712.20	BCNEN EW/48 issued Compliance date 18.03.21 20.04.21 - Compliance check to be carried out
FB/17/00376/ CONWST (Steven Pattie)	The Old Thatched House Mill Lane Fishbourne	Untidy land and building	31.10.18	S215 Notice issued Compliance date 12.03.19 02.04.20 - LBC granted - Ref: 20/00219/LBC 30.7.20 - Sale of property proceedings with new purchaser 19.10.20 – new purchaser is in consultation with the LPAs HBA 20.01.21 – Property remains in a for sale process, continue to monitor 30.03.2021 – A new owner has confirmed that they are working through the items listed on the s.215 Notice
FU/17/00011/ CONBC (Tara Lang)	Land south of Scant Road East Hambrook West Ashling	Without planning permission the construction of two wooden chalet buildings on raised breeze block foundations	12.09.19	EN FU/71 issued Appeal lodged – Hearing – virtual event 25/01/21 29.01.21 - Appeal dismissed New compliance date 29.04.21

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FU/17/00011/ CONBC (Tara Lang)	Land south of Scant Road East Hambrook West Ashling	Cease all the activity involved in the construction of the wooden chalet buildings	12.09.19	SN FU/72 issued Takes effect on 17.09.19
FU/17/00310/ CONCOU (Shona Archer)	Cutmill Depot Newells Lane West Ashling	Without planning permission, change of use of land to use as a residential caravan site	27.09.18	EN FU/67 issued Appeal lodged – Written Representations 21.07.20 – notice upheld with compliance period varied to 8 months New compliance date 21.03.21 22.04.21 – Site visit required to check on compliance with Enforcement Notice.
FU/18/00246/ ETRVNP (Tara Lang)	Land at The Old Allotment Site Newells Lane West Ashling	Without planning permission the creation of a hardstandings	15.09.20	EN FU/75 issued Compliance date 27.01.21 05.02.21 – Notice complied with. Remove from next list
FU/18/00368/ CONBC (Tara Lang)	Land At 6 Oaklands West Ashling Road Hambrook Funtington	Without planning permission, the material change of use of the land to a use for the stationing of a touring caravan, two mobile homes and a motor home for the purposes of human habitation	17.07.20	EN FU/76 issued Compliance date 28.11.20 20.01.20 - site visit required to check on compliance 22.04.21 – Enforcement Notice has been partially complied with. Officers are working with owner to achieve discharge of drainage condition on FU/17/01191/FUL. Once this has been discharged, the enforcement case can be closed.

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FU/18/00323/ CONHI (Sue Payne)	Land south of West Stoke Farm West Stoke Funtington	High Hedge Remedial Notice	15.05.19	HHRN HH/22 issued Appeal lodged – Written Representations Awaiting new PINs site visit date
FU/19/00231/ CONBC (Tara Lang)	3 West Ashling Road Hambrook Funtington	Breach of condition – number of caravans exceeding permission	26.09.19	BCN FU/73 issued Compliance date 26.12.19 Planning application (19/02662/FUL) for additional caravans refused A/W submission of a further planning application 23.07.20 – instructions sent to legal for prosecution for non- compliance with BCN 15.10.20 – Further witness statement for the prosecution being completed on request from Legal 19.11.20 – Listed for court at 10.00hrs 29.01.21 at Brighton Magistrates Court 25.01.21 - The above case has been adjourned to 30/07/2021 at Brighton Magistrates Court at 11:00
FU/20/00288/ CONENG (Tara Lang)	Land west of Newells Lane West Ashling	The importation and laying of hard core materials and tarmac to form an access track and hard standing, the use of plant and machinery on the land, the siting and importation of mobile homes and caravans to the land	27.08.20	TSN/70 notice issued Notice ceases to be in effect on 24.09.20 07.09.20 – papers for prosecution of non-compliance with the TSN submitted to Legal Services 13.11.20 – Hearing at Brighton Magistrates Court 21.01.20 – Hearing at Crawley Magistrates Court 13.01.21 – relisted by court to 17.06.21

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FU/20/00288/ CONENG (Tara Lang)	Land West of Newells lane West Ashling	Without planning permission, the carrying out of engineering operations to remove top soil and excavate the ground, followed by the importation of hard- core and gravel to form areas of hardstanding and an access track	28.10.20	EN FU/77 notice issue Compliance date 09.06.21 Appeal lodged – awaiting start letter
FU/20/00299/ CONENF (Tara Lang)	Land south of The Stables Newells Lane West Ashling	Without planning permission, the erection of stone pillars and walls	27.06.19	EN FU/70 issued Compliance date 07.11.19 24.02.20 Prosecution matrix and witness statement sent to legal for prosecution 17.06.20 – letter sent to owner by legal. If no compliance by 03.08.20 legal will apply to court for a date for prosecution. 15.10.20 – Updated witness statement sent to legal for consideration 19.11.20 – Listed for court at 10.00hrs on 29.01.21 at Brighton Magistrates Court 25.01.21 - The above case has been adjourned to 30/07/2021 at Brighton Magistrates Court at 11:00
FU/19/00294/ CONBC (Tara Lang)	Land East of Tower View Nursery West Ashing Road Hambrook	Breach of conditions – excess number of caravans	19.01.21	BCN FU/78 issued Compliance date 18.07.21

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FU/21/00087/ CONBC (Tara Lang)	3 West Ashling Road, Hambrook, Funtington, West Sussex	Breach of conditions – occupation category	08.02.21	BCN FU/79 issued Compliance date 08.08.21
FU/20/00109/ CONTRV (Shona Archer)	Field west of Beachlands Nursery, Newells Lane Funtington	Without planning permission the change of use of the land to a residential mobile home/caravan site	17.03.21	EN FU/80 issued Compliance date 24.10.21
FU/18/00270/ CONBC (Tara Lang)	Land West of Beachlands Nursey Newells Lane, West Ashling, Chichester, West Sussex	Without planning permission, the material change of use of the Land to use as a residential mobile home site	17.03.21	EN FU/81 issued Compliance date 24.10.21
FU/18/00270/ CONBC (Tara Lang)	Land West of Beachlands Nursey Newells Lane, West Ashling, Chichester, West Sussex	Without planning permission, the formation of a hardstanding and the installation of a metal container building	17.03.21	EN FU/82 issued Compliance date 24.10.21

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HN/20/00400/ CONCOU (Sue Payne)	Land east of Farmfield Nurseries Selsey Road Hunston	Without planning permission, the material change of use of the land to a general storage use.	11.03.21	EN HN/28 issued Compliance date 22.10.21 April 2021 – appeal lodged
HN/20/00400/ CONCOU (Sue Payne)	Land east of Farmfield Nurseries Selsey Road Hunston	Without planning permission the erection of two container buildings	11.03.21	EN HN/30 issued Compliance date 22.07.21 April 2021 – appeal lodged
LX/20/00069/ CONHI (Sue Payne)	Garton House High Street Loxwood	High Hedge	21.09.20	HHRN HH/23 issued Compliance date step one 20.04.21 Compliance date step two 20.04.22 April 2021 – step one compliance completed
NM/16/00325/ CONCOM (Shona Archer)	Land at 6 Oakdene Gardens North Mundham Chichester	Without planning permission storage of metal containers and other items	10.01.19	EN NM/28 issued Appeal lodged – Written Representations 03.08.20 – Appeal dismissed New compliance date 03.11.20 Date for compliance varied to 30.04.21

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O/15/00202/ CONAGR (Tara Lang)	Oakham Farm Church Lane Oving	Without planning permission change of use to a mixed use for agriculture and the storage of caravans, motorhomes/ caravanettes, motor vehicles and shipping containers	03.02.17	EN O/26 issued Appeal dismissed – new compliance date 05.04.18 20.12.19 – Confirmation received that only a limited number of vehicles remain. Application for retention to be submitted 09.04.20 - planning application submitted 29.05.20 – application 20/00882/FUL refused 30.07.20 – site visit needed to check current situation 18.08.20 – site visit carried out. Most of the vehicles and caravans have been removed. 21.10.20 – Owner’s agent contacted for an update on when the remaining vehicles and caravans will be removed. Awaiting response 20.01.2021 – Site Visit required to check on number of vehicles still present on site 03.02.21 – letter before prosecution action sent. 22.04.21 – There are only a few vehicles left on the site now. Officers are continuing to work with owners to achieve full compliance.
O/19/00141/ CONHH (Emma Kierans)	Oakham Farmhouse Church Lane Oving	Without planning permission the erection of a fence in excess of 1 meter in height adjacent to a highway	13.02.20	EN O/30 issued Appeal lodged – Written Representations 23.10.20 – Appeal dismissed New compliance date 23.01.21 20.04.21 - compliance check to be carried out

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PS/13/00015/ CONAGR (Shona Archer)	Crouchland Farm, Rickmans Lane, Plaistow	Without planning permission, change of use of the land from agriculture to a commercial biogas plant	15.07.15	EN PS/54 issued Appeal lodged – Public Inquiry originally scheduled for APP/P3800/15/3137735. Appeal part allowed/part dismissed 21.11.17 – Appeal dismissed. Enforcement Notice upheld, 21.12.17 for Step (i) - “cease use including the cessation of importation and processing of feedstock” Compliance date of 23.05.19 for all other steps; 04.12.17 – EA confirmed compliance with Step (i); 17.10.18 – Planning Committee authorised extension to compliance until 21.05.21 21.6.19 – engagement with site owners ongoing 24.10.19 – planning enforcement is maintaining contact with the landowner of Lagoon 3 to impress upon them the need for compliance and to highlight the reducing time scale in which to achieve this. 01/04/20 – contact ongoing 30.07.20 – contact ongoing 23.10.20 – contact ongoing 30.12.20 – owner confirmed his intentions to sell the site but has yet to say what steps he will take 20.01.21 – CDC monitoring situation – cross services 23.04.21 – Compliance site visit to be made after 21.05.21
PS/13/00015/ CONAGR (Shona Archer)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the installation, construction, engineering operations and deposit of earth in connection with a commercial biogas plant	15.07.15	EN PS/55 issued 17.09.20 – owners confirmed the emptying and disposal of the contents of Lagoon 2 and that it will most likely take until the end of October to complete the emptying and disposal work 20.01.21 – site visit required 23.04.21 – as above

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PS/18/00088/ CONAGR (Shona Archer)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the erection of a steel framed lean-to building	01.11.18	EN PS/65 issued Appeal lodged – Written Representations 10.01.20 – appeal dismissed with variation to the compliance period New compliance date 10.05.21 23.04.21 – as above
PS/18/00088/ CONAGR (Shona Archer)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the construction of a slurry lagoon, earth bund and fencing	01.11.18	EN PS/67 issued Appeal lodged – Written Representations 10.01.20 – appeal decision varied the notice finding that the slurry lagoon and earth bunds were immune from enforcement action. The removal of the fencing was upheld and the compliance period amended New compliance date 10.05.21 23.04.21 – as above
PS/17/00104/ CONBC (Sue Payne)	Burgau Barn Plaistow Road Ifold	Without planning permission, the erection of a dwellinghouse	10.09.19	EN PS/68 issue Appeal lodged – Written Representations 21.09.20 – Appeal dismissed with variation - Cease the residential use of the dwellinghouse and remove all the structure, components and fittings apart from any remaining parts of the original structure of the agricultural building New compliance date 21.09.21

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SB/18/00389/ CONCOU (Steven Pattie)	Land at 1 Green Acre Inlands Road Southbourne	Without planning permission, change of use of land to use as a building site compound and the stationing of a catering van	12.06.19	EN SB/117 issued Appeal lodged –Written Representations 13.05.20 – the appeal succeeds in part only and permission granted for the land to be used as a construction site for 12 months. Otherwise the notice is upheld with correction Compliance date 13.05.21
SB/18/00389/ CONCOU (Steven Pattie)	Land at 1 Green Acre Inlands Road Southbourne	The use of the access track by construction traffic	12.06.19	Stop Notice SB/118 issued with EN SB/117 Takes effect 18.06.19
SB/20/00215/ CONTRV (Tara Lang)	Land South East side of Priors Leaze Lane Hambrook	Without planning permission, the laying and compaction of hard core and tarmac chippings over an existing (unmade) track and to create new access tracks and the formation of an earth bank	20.08.20	EN SB/120 issued Appeal lodged – Written Representations 03.02.21 – appeal dismissed New compliance date 03.08.21
SB/20/00215/ CONTRV (Tara Lang)	Land South East side of Priors Leaze Lane Hambrook	The resurfacing of existing tracks, construction of new access tracks and earth bank	20.08.20	SN SB/121 issued with EB SB/120 Takes effect 24.08.20

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SB/17/00279/ CONSH (Steven Pattie)	Land North Of The Shrubbery Thorney Road Southbourne	Without planning permission the siting of a metal container building	25.02.21	EN SB/122 issued Compliance date 08.07.21
SI/16/00026/ CONMHC (Steven Pattie)	Zsaras Yard Highleigh Road Sidlesham	Without planning permission the change of use of the land for the stationing of a caravan for the purpose of human habitation	06.11.19	EN SI/71 issued Appeal lodged –Written Representations 02.07.20 – appeal dismissed New compliance date 02.01.21 20.01.21 to carry out compliance check when restrictions lifted 20.04.2021 – Site visited the breach remains. Letter sent to the owner and their agent with regard to prosecution proceedings.
SI/19/00259/ CONBC (Emma Kierans)	Field South of Green Lane Piggeries Ham Road Sidlesham	Breach of condition 2 – expiry of occupation condition	17.07.20	BCNEN SI/75 issued Appeal Lodged – Hearing virtual event 07.09.21
SI/21/00038/ CONMHC (Sue Payne)	Land To The East Of Ivy Grange Keynor Lane Sidlesham West Sussex	The erection of buildings and sheds, the use of plant and machinery, the carrying out of operational development and the occupation of the mobile home on to the land	19.02.21	TSN/77 issued The notice cease to be in effect on 19.03.21

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SY/19/00067/ CONHH (Sue Payne)	Wayside Chichester Road Selsey	Without planning permission the erection of a wall, railings, entrance gate and piers	04.03.20	EN SY/71 issued Compliance date 15.07.20 17.07.20 – notice not complied with. Letter before action sent 19.10.20 – owner refused to comply with notice however a site visit on the 8 th October confirmed that some works had been undertaken. Owner contacted and advised what further works would be required January 2021 – discussion with the owner to remedy the breach however restricted by COVID-19 regulations April 2021 – discussion with the owner to agree May 2021 to remedy the breach following COVID-19 restrictions being lifted.
TG/19/00069/ CONSRV (Sue Payne)	17 Nettleton Avenue Tangmere	Breach of condition - retention of amenity land	09.01.20	BCN TG/21 issued Appeal against refusal of planning application 19/01532/FUL 23.10.20 – Planning appeal dismissed New compliance date 28.01.21 14.01.21 - Planning application 20/03130/DOM submitted to change the use of the land 08.04.21 – application refused April 2021 – agent confirmed that an appeal would be lodged against recent planning refusal
TG/19/00070/ CONHH (Sue Payne)	12A Nettleton Avenue Tangmere	Without planning permission the erection of a wooden close boarded means of enclosure	30.01.20	EN TG/24 issued Appeal lodged – Written representation 02.09.20 – Appeal dismissed with increase in compliance period to 3 months. New compliance date 02.12.20 26.11.20 – agreement from Divisional Manager to delay compliance until 02.02.21 22.04.21 – EN notice complied with. Remove from next list. New structure erected contrary to Art 4 Direction, investigation open to deal with this breach.

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WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use of the land to use as a civil engineering contractor's yard	10.04.18	EN WE/40 issued Appeal lodged – Public Inquiry date amended to Sept 2021
WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use of the land to use for the storage of portable site office cabins, container cabins, portable toilet blocks and commercial vehicles	10.04.18	EN WE/41 issued Appeal lodged – Public Inquiry date amended to September 2021
WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use for the storage of metal skips, building materials, scaffolding equipment, lifting platforms, storage racks, engine parts, commercial vehicles, HGV's, redundant vehicles and truck bodies	10.04.18	EN WE/42 issued Appeal lodged – Public Inquiry date amended to September 2021

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WE/16/00191/ CONCOU (Shona Archer)	Unit 2 Land north of Cemetery Lane Woodmancote	Without planning permission material change of use of the land to a mixed for open storage of vehicles and use as a HGV Operating Centre	24.07.17	EN WE/39 issued Appeal ongoing – Written Representations 19.06.18 – PINs sit visit New compliance date 02.01.2020 7.1.2020 – it is reported that the use is continuing. To be checked on site and prosecution proceedings taken if confirmed. 11.6.20 – planning application WE/19/03206/FUL Refused and appeal lodged 23.10.20 – consideration of a prosecution is held in abeyance pending the appeal being determined 20.01.21 – planning appeal in progress 30.04.21 – planning appeal remains in progress
WE/17/00403/ CONENG (Tara Lang)	Land South West of Racton View Marlpit Lane Hambrook	Without planning permission, the erection of fencing and entrance gates, wing walls and piers and raised gravel banks containing wooden sleepers	06.08.18	EN WE/46 issued Appeal lodged – Written Representations 13.08.19 – appeal dismissed and the notice is upheld New compliance date 13.11.19 10.01.2020 – Works to remove the walls, gates and pillars has commenced. Site visit required post COVID-19 24.07.20 – site visit carried out. Works to comply with EN still not completed. Consider prosecution for non-compliance 21.10.20 – Owner has confirmed his intention to comply with the Enforcement Notice. He requires advice on type of fence and gates acceptable in this location. Advised to submit an application for pre-application advice. 14.01.21 – Owner has confirmed most of the works have been done to comply with the EN. Site visit required 22.04.21 – Owner has done most of the work to comply with Enforcement Notice. Part of the fence remains in situ. Officers now considering prosecution for the part of the notice not complied with

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WE/17/00333/ CONMHC (Tara Lang)	Land at Home Paddock Stables Hambrook Hill North Hambrook	Without planning permission, change of use of the land to a mixed use comprising equine and the stationing of a shepherd's hut	27.06.18	WE/44 issued Appeal lodged - Hearing 14.01.20 – Appeal dismissed with variation to compliance period to 12 months New compliance date 14.01.21 14.01.2021 – Allowed owner a further 2 weeks to confirm her intentions with regard to compliance with EN 29.01.21 – date for compliance deferred to 31.03.21 22.04.21 – date for compliance deferred to 30.06.2021
WE/19/00117/ CONMHC (Steven Pattie)	Land North of The Grange Woodmancote Lane Woodmancote	Without planning permission, change of use of the land to the stationing of two mobile homes for the purpose of human habitation	15.01.20	EN WE/47 issued Appeal lodged – Hearing 25.11.20 09.12.20 – enforcement notice upheld with variation New compliance date 09.09.21
WE/19/00421/ CONCOU (Tara Lang)	Wardens Plot, The Paddocks, Common Road, Hambrook	Breach of condition – stationing of additional caravans	19.05.20	BCN WE/48 issued Compliance date 28.11.20 31.03.21 – Notice complied with. Remove from next list
WE/19/00217/ CONCOU (Steven Pattie)	Land West of 4 The Paddocks, Common Road, Hambrook, Westbourne	Without planning permission the material change of use of the land to use as a residential caravan site	03.02.21	EN WE/49 issued Compliance date 17.09.21 Appeal lodged - Hearing

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WH/19/00096/ CONBC (Emma Kierans)	Land North of Stane Street Madgwick Lane Westhampnett	Breach of condition – hours of operation	15.08.19	BCN WH/4 issued Date to comply by 13.09.19 12.10.20 – case kept open to be responsive to any potential future reports 20.01.21 - remains open for monitoring 20.04.21 - remains open for monitoring
WI/18/00100/ CONCOU (Steven Pattie)	Land at Itchenor Park Itchenor Chichester	Without planning permission, change of use of land to the storage of boats, boat hulls, moulds, frames, boat trailers, wooden pallets, metal cages, boxes, magazines and packaging	29.07.19	EN WI/16 issued Appeal lodged – Written Representations 07.09.20 - Appeal is dismissed New compliance date 07.03.21 20.04.2021 – compliance check carried out. The vast majority of the work has been carried out. 21.04.21 - Letter sent requesting removal of remaining items.
WW/16/00251/ CONCOU (Steven Pattie)	Land East of Brook House Pound Road West Wittering	Without planning permission, the material change of use of the wooden building to use as a single dwellinghouse	14.01.20	EN WW/49 issued Appeal lodged – Written representation