

**Licensing Authority, Chichester District Council, East Pallant House,
East Pallant, Chichester, West Sussex PO19 1TY**

Fees

Hackney Carriage and Private Hire Driver's Licence	
New Application - Hackney Carriage, Private Hire or Dual Licence	1 year - £140.00 3 year - £312.00
Renewal Application - Hackney Carriage, Private Hire or Dual Licence	1 year - £113.00 3 year - £285.00
Criminal Records Check - Enhanced DBS processed by the Disclosure & Barring Service. A fee is only paid to the Council where a paper application is submitted. Where an applicant wishes to submit an electronic application via the GB Group online system, the applicant must arrange and pay the £52 direct to the GB Group online	Paper Application - £40.00 Electronic Application - £52.00 to GB Group
DVLA Driving Licence Check - the check is undertaken by Licence Check Ltd trading as 'DAVIS' (Driver and Vehicle Information Solutions) who are the approved contractor	1 Year - £3.00 3 Years - £9.00
Knowledge Test - Hackney Carriage, Private Hire or Dual Licence	New - £41.00 Resit - £20.00

Hackney Carriage Vehicle Licence	
New or Renewal Application Fee	£116.00
MOT and Fitness Test Package	£74.55
MOT Test - if undertaken by Chichester Contract Services at Westhampnett Depot	£54.50
Fitness Test - to be undertaken by Chichester Contract Services at Westhampnett Depot only	£30.95
Taximeter Test - to be undertaken by Chichester Contract Services at Westhampnett Depot only	£21.00

Private Hire Vehicle Licence	
New or Renewal Application Fee	£116.00
MOT and Fitness Test Package	£74.55
MOT Test - if undertaken by Chichester Contract Services at Westhampnett Depot	£54.50
Fitness Test - to be undertaken by Chichester Contract Services at Westhampnett Depot only	£30.95
Taximeter Test - only required if the vehicle has a meter. If required, to be undertaken by Chichester Contract Services at Westhampnett Depot only	£21.00
Adhesive Door Signs (2 required per vehicle)	£6.00 each

Private Hire Operator's Licence	
New Application - 1 or 5 year	1 year - £182.00 5 year - £696.00
Renewal Application - 1 or 5 year	1 year - £154.00 5 year - £670.00

Miscellaneous Charges	
Replacement Driver Badge	£9.00
Replacement Vehicle Plate	£15.50
Transfer of Vehicle Ownership	£23.50
Replacement Private Hire Adhesive Door Sign	£6.00 each
Replacement paper part of any granted licence (Hackney Carriage or Private Hire)	£10.50 per licence
Notification of change of address of any granted licence (Hackney Carriage or Private Hire)	£10.50 per licence
Notification of change of name of any granted licence (Hackney Carriage or Private Hire)	£10.50 per licence