

Chichester District Council
CORPORATE GOVERNANCE & AUDIT COMMITTEE

18th January 2021

Progress Report – Audit Plan 2020/2021

1. Contacts

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2. Recommendation

2.1 That the committee notes performance against the audit plan for 2020/21.

3. Update on Audit Plan 2020/2021

3.1. The current audit plan comprises 25 full reviews and 4 follow-ups. Due to demands on resources the 4 audits assessed as medium risk are to be removed from the plan to enable the team to focus on the Key Financial Systems and the high risk audit areas.

3.2. The exception for the Land Charges follow-up audit related to fully documenting the decision making process when changing fees and charges. For the 2020/21 financial year no changes have been made to the Land Charges fees, therefore this follow-up will not take place.

3.3. This will leave 21 full reviews and 3 follow-ups.

3.4. As at 18th January 2021, 5 audit reports have been issued as final (21%), 4 audits are at draft report stage (17%), and 4 are work in progress (17%).

3.5. The audit reports issued as final since the last committee meeting are:

- Payroll
- HR Recruitment & Selection follow-up
- Council Tax
- Business Rates

3.6. Results of the audits are contained in appendix one. There have been no audits given a 'No Assurance' rating and no critical exceptions have been raised.

4. Background

4.1. Not Applicable

5. Outcomes to be Achieved

5.1. Not Applicable

6. Proposal

6.1. Not Applicable

7. Alternatives Considered

7.1. Not Applicable

8. Resource and Legal Implications

8.1. Not Applicable

9. Consultation

9.1. Not Applicable

10. Community Impact and Corporate Risks

10.1. Not Applicable

11. Other Implications

<i>Are there any implications for the following?</i>		
	Yes	No
Crime & Disorder:		√
Climate Change and Biodiversity:		√
Human Rights and Equality Impact:		√
Safeguarding and Early Help:		√
General Data Protection Regulations (GDPR):		√
Health and Wellbeing:		√
Other (Please specify):		√

12. Appendices

12.1. Audits completed since the last committee.

13. Background Papers

14.1 None