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Minutes of the meeting of the **Cabinet** held Virtually on Tuesday 6 October 2020 at 9.30 am

Members Present Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

Members Absent

In attendance by invitation

Officers Present Mr S Ballard (Senior Environmental Protection Officer), Mr L Foord (Divisional Manager for Communications, Licensing & Events), Mr A Frost (Director of Planning and Environment), Miss L Higenbottam (Democratic Services Manager), Mrs J Hotchkiss (Director of Growth and Place), Mr P Jobson (Taxation Manager), Mrs S Peyman (Divisional Manager for Culture), Mrs L Rudziak (Director of Housing and Communities), Mrs D Shepherd (Chief Executive), Mr J Ward (Director of Corporate Services) and Mr T Whitty (Divisional Manager for Development Management)

43 **Chairman's Announcements**

There were no apologies for absence.

44 **Approval of Minutes**

Cllr Plant requested amendment to the end of the first paragraph of minute 9, item 35 to change 'consortium bid for a green homes grant' to 'consortium bid for a Green Homes Grant'.

The amendment was agreed by the Cabinet.

RESOLVED

That the minutes of the meeting held on 8 September 2020 be approved as a correct record subject to the above amendment.

45 **Declarations of Interests**

Cllr Plant raised a prejudicial interest in respect of agenda item 7 as a Chichester District Council appointed reserve to the Chichester Harbour Conservancy. Cllr

Plant withdrew to the virtual waiting room and did not participate in the debate or the vote on this item.

Cllr Moss raised a personal interest in respect of agenda item 7 as a non-Cabinet member but Chichester District Council appointed representative to the Chichester Harbour Conservancy. As Cllr Moss is not a Cabinet member he was invited to provide comment in the capacity to which he declared an interest.

46 Public Question Time

There were no public questions.

47 Public Spaces Protection Order - Dog Control 2020

Cllr Plant introduced the item.

In response to a request for clarification of exemptions to the Order Mr Ballard explained that some local authorities had included professional dog walkers but that would require an additional evidence base. With regard to the Order and private land Mr Ballard confirmed that the consultation had not covered that scenario.

In a vote the following recommendation was agreed.

RESOLVED

That Cabinet authorises the making of the attached Public Spaces Protection Order - Dog Control 2020 relating to the dog behaviour and geographical areas set out in appendices 1 and 2 to the agenda report.

48 Council Tax Review of Locally Defined Discounts and Premiums

Cllr Wilding introduced the item. Mr Jobson added that there are flexible payment options for those who inherit a property whereby the Council Tax Premium can be paid from the proceeds of the sale of the property.

In response to members' questions about the single person discount Mr Jobson explained that the Council Tax base return is required annually, however, reviews of these discounts are conducted on a two year cycle with full analysis in year one and analysis of high risk discounts in year two. He added that there are in the region of 18,000 discounts to review which take a number of months to analyse.

In a vote the following recommendation was agreed.

RESOLVED

That the Council Tax Discounts and Premiums proposed in the appendix to the agenda report be applied for the 2021-2022 financial year.

49 **Chichester Harbour Conservancy (CHC) - Statutory Consultee Status**

As per her declaration of interest Cllr Plant moved to the virtual waiting room for the duration of this item and did not participate in the debate or vote.

Cllr Taylor introduced the item.

Cllr Moss who had made an earlier personal declaration of interest was then invited to make a statement as the Chichester District Council representative on the Chichester Harbour Conservancy. Cllr Moss was in favour of the recommendation.

In a vote the following recommendation was agreed.

RESOLVED

That Cabinet agree that a letter of support be provided to the Chichester Harbour Conservancy in its bid to be awarded Statutory Consultee Status on planning matters.

50 **Events Strategy and Events Policy**

Cllr Briscoe introduced the item and outlined the following amendments:

- On page 1 of the Events Policy move bullet point 'f' to third in the list.
- On page 2 add 'and local residents' to the end of bullet point 'c'.
- On pages 2, 4 and 8 update 'Lifeboat Way' to 'Lifeboat Green'.
- On page 5 replace 'up to four events' with 'up to three events'.
- On page 8 add the following comment at the end of the Site Specifics Section 'Each event will be assessed in line with the Hire of Land Terms and Conditions. For headline and feature events further information regarding travel plans and parking will be considered prior to agreement for hire of land'.
- On page 10 change paragraph 'b' to 'Operating hours for events may be between 9am to 12am (excluding set-up and set-down). Operating hours will be considered on an individual basis depending on type and scale of the event and the location. In exceptional circumstances an extension of these hours may be sought from the licensing authority'.
- On page 11 add the following 'e) The Council will inform local Councillors and resident associations and park user groups of the event programme for each park and will consider their views during the planning stages for each event. Organisers of larger events will be encouraged to liaise directly with these groups to understand any concerns and limit the impact their event might have on local communities'.

Cllr Briscoe then proposed the following amended recommendation which was accepted by the Cabinet:

Cabinet adopts the Events Strategy as set out in appendix one and Events Policy as set out in appendix two incorporating the minor amendments presented today.

Cllr Sutton thanked Cllr Briscoe for his support in the process. He wished to note that the Strategy remains a 'live' document.

Cllr Sutton then outlined his concerns that there is currently a lack of suitable power supply at Priory Park for events. He explained there are two options:

1. A three phased supply which would be sufficient for most events at a cost of £15,000.
2. A larger supply which would need to be brought into the Park via Guildhall Street and would involve the installation of a new sub-station at a cost £120,000.

Cllr Sutton then proposed the following additional recommendation which was accepted by Cabinet:

That Cabinet approves a sum of £15,000 from Capital Reserves to cover the cost of a three phased electricity supply to Priory Park, Chichester.

Cllr Moss explained that Cllr Briscoe had covered the recommendations from Overview & Scrutiny Committee and supported the flexibility and 'live' nature of both documents. Cllr Moss did express his concern as to whether the £15,000 investment from Capital Reserves was sufficient to cover activities such as an ice-rink or would it need more.

Cllr Bell was invited to speak. He explained that he was pleased the procedure was being formalised prior to hire of land being agreed but he raised concerns relating to the site specific table which referred to figures 'up to'. Although he was not expecting the request from Cllr Sutton he supported the proposal and considered it money well spent.

Cllr Oakley was then invited to speak and declared a personal interest as a West Sussex County Council member. He requested clarification on the measurements taken against the level of vehicle movements and provided comment on the following areas:

- Limited parking at the Whyke Oval and Florence Park sites.
- The level of consultation provided to city and town councils.

Cllr Lintill then requested clarification on behalf of another member whether Chichester City Council were included in the consultation.

In response to comments and questions Mrs Peyman explained that the three phased power supply would not be sufficient for an ice rink. With regards to consultation she outlined the process that ward members are informed of proposed events and it is anticipated that they will discuss them with local community groups and parish councils. Mr Foord added that during the Events Strategy consultation period of May 2019 – July 2019 a letter or email was sent to every town and parish council, including Chichester City Council. Mr Foord added that as Chairman of the Safety Advisory Group (SAG) the purpose of the Group is to scrutinise proposed events from a public safety perspective. He explained that membership of the SAG

included a representative of West Sussex County Council Highways who are the recognised lead partner to advise event organisers on traffic management plans and related issues.

In a vote the following recommendations were agreed.

RESOLVED

1. That Cabinet adopts the Events Strategy as set out in appendix one and Events Policy as set out in appendix two incorporating the minor amendments presented today.
2. That Cabinet approves a sum of £15,000 from Capital Reserves to cover the cost of a three phased electricity supply to Priory Park, Chichester.

51 **Late Items**

There were no late items.

52 **Exclusion of the Press and Public**

There was no requirement to exclude the press or public.

The meeting ended at 10.34 am

CHAIRMAN

Date:

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