



## Notice of the Making of an Urgent Decision

Para 1 of the second sub-section of section 3 in Part 3 of Chichester District Council's *Constitution* provides for any senior officer to make urgent decisions following consultation with the Leader or Deputy Leader of the Council and the Chairman of the Overview and Scrutiny Committee on any matters where it is not practicable to refer these to a meeting of the Council, the Cabinet or other committee provided that a full report on any decisions taken shall subsequently be made.

A decision of this nature has been made as set out below:

Decision title	To approve the Discretionary Grants Fund policy
Decision taker	Kerry Standing
Decision consultees	Eileen Lintill – Leader Adrian Moss - Chairman of the Overview and Scrutiny Committee Peter Wilding – Cabinet Member for Finance, Corporate Services, Revenues and Benefits
Decision date	29 May 2020
Decision details	In the absence of a Cabinet meeting officers be authorised to proceed with administering the Discretionary Grants Fund from 1 June 2020. This is to support businesses suffering financial hardship as a result of Coronavirus. This scheme is intended to support businesses which previously did not qualify under the Business Rate grants scheme.
Reason for urgency	Coronavirus pandemic
Name and date of the meeting to receive a full report	A full report is not required but the decision will be reported to the next available Cabinet meeting.

Louise Rudziak  
Director of Housing and Communities  
2 June 2020