

## Appendix one

### HIGH STREET RECOVERY ACTIONS COMPLETED FOR 15<sup>th</sup> JUNE REOPENINGS

#### Highways

- Audit of each town completed and proposals for initial public realm measures circulated for feedback.
- Street maps plotting furniture etc received for Chichester and plans/arrangements for Chichester railway station received to assist planning.
- Chichester Station/Spitalfield Lane cycle route – submitted to WSCC as CDC project for WSCC capital funding (WSCC).
- No additional cycle racks to be provided initially – monitor usage levels and direct cyclists to use Station facilities if necessary. To be reviewed as part of Vision project for cycle racks.
- Social distancing signage to be displayed at Northgate pedestrian underpass.
- Suspension of parking bays in East Street, Chichester and Petworth to facilitate pedestrian flow .

#### Markets

- Farmers Market to locate in Cattle Market car park from 05/06.
- Farmers market Signage arranged.
- Marshalling support arranged for farmers market.
- Arrangements made for general market to locate in Cattle Market car park (Wednesday and Saturday).

#### Communications

- CDC wide communications plan includes business support and signposting to Government guidance for businesses able to reopen.
- Cost of comms in press/media and posters confirmed as eligible to claim from 'reopening high streets safely' fund (subject to design criteria being met).
- Press release issued regarding reopening of high streets and 'shop local' campaign.
- CDC webpage created for 'High Street' information.
- CDC linking with partners (BID/town & parish councils) to work together on press campaign.
- E-Biz newsletter – further issue to be sent w/c 08/06.
- Health Protection newsletter sent w/c 08/06
- CDC stakeholder updates.

#### Businesses

- Information being collated from retailers regarding reopening plans and queuing plans – responsibility for queue management plans sits with businesses but support/guidance may be needed.
- Retailers to carry out own RAs following Government guidance.
- 'Complaints' process in place for concerns about businesses opening or social distancing.
- Eco Dev and Health Protection teams offering general support/signposting for businesses.
- Liaison taking place with EHDC regarding return of litter enforcement officers– initial focus will be on areas where litter levels have been reported as problematic.
- Information collected on Chichester businesses with table/chairs licence in place pre-Covid.
- Comments/feedback on pavement use by cafés etc collated for further consideration and discussion.
- Liaison with BID

## **Signage**

- Initial signage order made for delivery w/e 12/06.
- Temporary signage proposals shared across partners and feedback received.
- Downloadable signs sent to parishes and members.
- Initial high street signage will be temporary and 'instructional' in nature.
- Support agreed from some town/parish councils to assist with installation of signs.

## **Stewarding/Marshals**

- CDC Community Wardens for Chi City, Selsey & East Wittering able to provide signposting/reassurance to support the measures put in place.
- BID Rangers returning wef 06/06 – rotas have been shared with CDC community warden so coverage each day in place.
- Civil Enforcement Officers to help deliver messages of social distancing and signposting as part of their role.
- Community Wardens and Estates Officers arranged as high street observers 15/06 to help form ongoing plans and inform revised actions.

## **Cleaning – street furniture etc**

- Wettons and BID cleaning contractor quotes for additional cleaning work.
- No immediate plans for increased cleaning – monitor and review.

## **Car Parks & Public Conveniences**

- Public conveniences remain open – Signage in place
- Car parking charges reinstated wef 08/06 – incentives for MiPermit and ADC weekend parking.
- Signage in place.

## **Reopening High Streets Safely fund**

- Legal advice provided re publicity, procurement and state aid issues.
- Finance system set up for orders and monitoring of RHSS fund.
- Details of fund shared with partners for suggestions on using fund.