

CABINET - Tuesday 1 December 2015

NOTIFICATION TO COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on 1 December 2015.

Each decision will come into effect at 10:00am on Wednesday 9 December 2015 unless it is called-in under the procedure set out in the Council's Constitution.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	PART 1 ITEMS
1	<p>Minutes</p> <p>RESOLVED</p> <p>That the minutes of the meeting of the Cabinet held on 3 November 2015 be signed as a correct record.</p>
5	<p>Corporate Plan Annual Review</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the revised Corporate Plan for 2015-2018 be approved, as set out in the appendix, subject to inclusion of a more specific target for businesses food safety compliance (target 2.1 under "improve and support the local economy") and addition of clarification that "year" relates to financial year.</p>
6	<p>Financial Strategy and Plan 2016/17</p> <p>RECOMMENDED TO COUNCIL</p> <p>That:</p> <p>(1) The key financial principles and actions of the 5 year financial strategy be as set out in paragraph 6 of the Cabinet report.</p> <p>(2) That the current 5 year Financial Model at Appendix 1 be noted.</p> <p>(3) That a minimum level of general fund reserves of £5m be set, having considered the recommendations from the Corporate Governance & Audit Committee.</p> <p>(4) That this authority continues to participate in a West Sussex Non-Domestic Rates (NDR) pool, until such time as the government fully localise NDR, at</p>

	<p>which point the situation will be reviewed.</p> <p>(5) That the current resources position, as set out in Appendix 2, be noted.</p> <p>(6) That a decision on the level of Council Tax for 2016/17 be deferred until the details of the Local Government settlement are known.</p>
7	<p>Chichester Market</p> <p>RECOMMENDED TO COUNCIL</p> <p>(1) That tenders be sought for the operation of the Traders market from 1 April 2016, including the introduction, on a trial basis for one year, of a precinct traders market on Wednesdays with the Saturday market remaining at the Cattle Market Car Park location.</p> <p>RESOLVED</p> <p>(2) That, subject to (1) above, tenders be sought on the basis of the market being run by a market operator who will be authorised to trade by way of the grant of a Street Trading Consent.</p>
8	<p>Chichester Site Allocation: Consultation Draft Development Plan Document (DPD)</p> <p>RECOMMENDED TO COUNCIL</p> <p>(1) That the draft Site Allocation Development Plan Document, as set out in Appendix 1 as amended by the update circulated on 24 November 2015, be approved for consultation for a period of six weeks from 7 January until 18 February 2016.</p> <p>(2) That authority is delegated to the Head of Planning Services to enable minor editorial and typographical amendments to be made to the document prior to its publication.</p>
9	<p>Making the Southbourne Parish Neighbourhood Plan</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the Southbourne Parish Neighbourhood Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).</p>
10	<p>Fishbourne Parish Neighbourhood Plan</p> <p>RESOLVED</p> <p>(1) That the Decision Statement as set out in the Appendix be published.</p> <p>(2) That the Examiner's recommendation that, subject to modifications as set</p>

out in the decision statement, the Neighbourhood Plan proceed to referendum be approved.

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Electric vehicle charging in the Council's car parks

RESOLVED

- (1) That up to two bids be made to The Office for Low Emission Vehicles (OLEV) to enable the installation of electric vehicle charging points (EVCPs) in selected District Council owned car parks, as set out in Appendix 1 subject to reasonable adjustments by the Head of Housing and Environment Services in consultation with the Cabinet Member for Environment.
- (2) That a 25% match fund budget for the bid(s) to OLEV to a maximum of £45,000 be approved, funded from the car parks budget.
- (3) That the Head of Commercial Services be authorised to give appropriate notice of any revised charges pursuant to the Off-street Parking Places (Consolidation) Order 2015 (or to the relevant Parking Places Order at the time) and the Road Traffic Act 1984, to include limiting the time appropriate to the relevant charging period where possible.
- (4) Should for any reason the grant bid not be successful, or if only a partial award is made, then the Head of Housing and Environment Services is authorised, following consultation with the Cabinet Member for Environment, to utilise the approved funding in appropriate locations to deliver a reduced scheme.

12

Determination of the Council Tax Base for 2016-2017

RESOLVED

- (1) That the council tax discounts to apply for the 2016/17 financial year are:-
 - (a) Nil discount for second homes (to include those with planning restrictions – (Prescribed classes A & B))
 - (b) Nil discount for vacant, unoccupied and substantially unfurnished properties to include those properties which would previously have qualified for Class C exemption (Prescribed class C)
 - (c) 100% discount for unoccupied properties which would previously have qualified for Class A exemption (properties in need of or undergoing major repair)
- (2) That an Empty Home Premium of 50% be charged for the 2016/17 financial year.
- (3) That no additional locally defined classes of discount should be determined for the 2016/17 financial year.

	<p>(4) In order to comply with Section 35 of the Local Government Finance Act 1992, that the following resolutions are made:</p> <ul style="list-style-type: none"> i. No item of expenditure shall be treated as “special expenses” for the purposes of Section 35 of the Local Government Finance Act 1992; ii. This resolution shall remain in force for the 2016/17 financial year; iii. The calculation of the Council’s taxbase for the year 2016/17 is approved; iv. The amounts calculated by the Council as its council taxbase for the year 2016/17 for its area and each part of its area shall be those set out in appendices 1 and 2 to this report; v. In order to offset some or all of the costs of Council Tax Reduction to local precepting authorities (Parish Councils), a grant is distributed as outlined in appendix 3 and described in paragraphs 6.4 to 6.5 of this report.
13	<p>Review of Street Trading controls in Chichester City Centre</p> <p>RESOLVED</p> <p>(1) That officers be authorised to undertake the necessary steps to vary the existing designation of Crane Street and part of St Martins Street, Chichester pursuant to Paragraph 2 of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 from prohibited streets to consent streets.</p> <p>(2) That following that process Council be requested to approve the re-designation.</p>
14	<p>Methods of Income Collection</p> <p>RESOLVED</p> <p>That alternative methods of payment be actively promoted to customers currently paying by cheque.</p>
15	<p>Chichester Wellbeing</p> <p>RESOLVED</p> <p>That funding of £51,253 from reserves be authorised, in order that the costs of the Wellbeing service for the period 1 April – 30 June 2016 are covered to ensure the continuation of the service until funding is confirmed by West Sussex County Council Public Health.</p>

16	<p>Financial Monitoring 2015-16</p> <p>RESOLVED</p> <p>(1) That the 2015-16 forecast revenue outturn position on the Council's General Fund (Appendix 1) be noted.</p> <p>(2) That the progress made to date on the 2015-16 capital projects (Appendix 2) be noted.</p>
17	<p>Chichester District Car Parking Forum</p> <p>RESOLVED</p> <p>Further to minute 62 of 6 October 2015, that the following be appointed as District Council representatives to the Chichester District Car Parking Forum:-</p> <p>Chichester: Tony Dignum Selsey/Witterings: John Connor Midhurst: Steve Morley Petworth: Eileen Lintill Bosham: Penny Plant</p> <p>and that Mrs Sam Tate be appointed as the representative from businesses in the Manhood Peninsula.</p>
19	<p>Development Site, The Grange, Midhurst</p> <p>RESOLVED</p> <p>That none of the offers presented are acceptable in their current form and that officers be authorised to take the site back to market for disposal and then to bring a further report to Cabinet.</p>

PHILIP COLEMAN
Member Services Manager
3 December 2015