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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 14 July 2015 at 2.30 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

Tuesday 7 July 2015

NOTES

- (1) *This Council meeting will be preceded by the following:*
 - a. *An Induction Session on Partners and Partnerships at 11.00 am*
 - b. *Lunch at 12.30 pm*
 - c. *An Open Forum for members with the Cabinet and Senior Leadership Team at 1.15 pm*
 - d. *A brief presentation on personal safety at 2.00 pm*
- (2) *Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meetings of the Cabinet held on 2 June and 7 July 2015.*

AGENDA

This agenda should be retained for future reference with the minutes of this meeting

PART 1

- 1 **Minutes** (Pages 1 - 12)
To approve as a correct record the minutes of the annual meeting of the Council held on Tuesday, 19 May 2015.
- 2 **Urgent Items**
Chairman to announce any urgent items which due to special circumstances are to

be dealt with under agenda item 18.

3 Declarations of Interests

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4 Chairman's announcements

5 Public Question Time

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

DECISIONS TO BE MADE BY THE COUNCIL

To consider the following recommendations of the Cabinet requiring the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meetings of the Cabinet on 2 June and 7 July 2015. These are available in the committee papers section of the Council's website and in the Members Room.

Because this agenda is despatched before the meeting of the Cabinet on 7 July, the recommendations below may be subject to amendments, which will be reported orally at the Council meeting.

6 Plot 21 Terminus Road Chichester

(See report at Agenda item 5 (pages 5 – 18) of the Cabinet papers of 2 June 2015)

RECOMMENDED

That Option 3 in the Project Initiation Document (PID) be approved as the Plot 21 Terminus Road Redevelopment Project and

(1) That funding of £66,000 is released from Capital Reserves to enable the demolition and planning matters to be progressed immediately.

(2) That the balance of the estimated total costs set out in section 7 of the PID (Appendix) be released subject to a pre-let agreement being in place delivering a minimum return on investment as set out in section 3.8 of the PID.

7 Making the Loxwood Neighbourhood Plan

(See report at Agenda item 5 (pages 9 – 10) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

That the Loxwood Neighbourhood Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

8 Adoption of the Chichester Local Plan: Key Policies

(See report at Agenda item 6 (pages 11 – 46) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

(1) That the submitted *Chichester Local Plan: Key Policies 2014 – 2029*, amended to include all the main modifications recommended by the planning inspector to make the plan sound, together with other more minor modifications already

agreed with the inspector, be adopted and published (including any consequential and other appropriate minor amendments) in accordance with Regulation 26 of the *Town and Country Planning (Local Planning) Regulations 2012*.

- (2) That the *Chichester's Southern Gateway* supplementary planning guidance remains as a material consideration where relevant to applications for planning permission.
- (3) That the *Sites in Chichester City North Development Brief* remain as a material consideration where relevant to applications for planning permission.
- (4) That the *Provision of Service Infrastructure related to new development in Chichester District* supplementary planning guidance remains as a material consideration until it is superseded by the *Planning Obligations and Affordable Housing SPD*, which will be adopted at the same time as the *Community Infrastructure Levy Charging Schedule*.
- (5) That it is noted that the *Interim Statement on Planning for Affordable Housing* is superseded by the adoption of the Local Plan.

- 9 **Revised Local Development Scheme 2015-2018**
(See report at Agenda item 7 (pages 47 – 61) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

That the draft revised Local Development Scheme 2015-2018 be approved for publication on Chichester District Council's web site.

- 10 **Enterprise Gateway Project, Plot 12 Terminus Road, Chichester**
(See report at Agenda item 8 (pages 62 – 70) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

That the additional budget of £2,224,860 be allocated from capital reserves.

- 11 **Disciplinary action against statutory officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015**
(See report at Agenda item 9 (pages 71 – 83) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATIONS

- (1) That the provisions, extracted from 'The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015', as set out in Appendix 1 to the Cabinet report, be substituted for the current Procedural Standing Order 28.
- (2) That consideration of an updated Disciplinary Procedure for the Chief Executive, Section 151 Officer and Monitoring Officer be deferred pending the outcome of national negotiations.
- (3) That the terms of reference of the Appeals Committee be expanded, as set out in Appendix 3 to the Cabinet report, to incorporate the terms of reference of the

Executive Directors and Heads of Service Disciplinary Appeal Panel and the Redundancy Appeal Panel, and that these two Panels be abolished;

- (4) That members be appointed to the Investigation and Disciplinary Committee and the Appeals Committee on the nominations of the political groups on the basis that one minority group member is appointed as a substantive member of each committee.

12 **HR Policies Report Statement**

(See report at Agenda item 10 (pages 84 – 105) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

That the revised Disciplinary and Contract Termination Procedure and Flexible Working Policy be approved.

13 **Boundary Review of West Sussex County Council**

(See report at Agenda item 11 (pages 106 – 109) of the Cabinet papers of 7 July 2015)

DRAFT RECOMMENDATION

That the Boundary Review Panel be authorised to respond to West Sussex County Council's proposed scheme of county electoral divisions for Chichester District, to West Sussex County Council and/or to the Local Government Boundary Commission for England by the end of August 2015.

14 **Overview and Scrutiny Committee - Annual Report 2014/15 and Work Programme 2015/16 (Pages 13 - 22)**

RECOMMENDED

That the the Overview and Scrutiny Committee's Annual Report 2014/15 and Work Programme 2015/16 be noted.

15 **Annual Report of Corporate Governance and Audit Committee (Pages 23 - 25)**

RECOMMENDED

That the Corporate Governance & Audit Committee report on the Council's governance arrangements be noted.

16 **Questions to the Executive**

(maximum of 40 minutes duration)

17 **Membership of the Licensing Committees**

On the recommendation of the Leader of the Conservative Party Group to appoint Mr Paul Jarvis to replace Mrs Carol Purnell on the Alcohol and Entertainment Licensing Committee and the General Licensing Committee.

18 **Consideration of any late items as follows:**

Items added to the agenda papers and made available for public inspection. Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

19 **Exclusion of the press and public**

There are no restricted items for consideration.

However, the documents listed below include information which is considered to be

exempt under Paragraph 3 of Schedule 12A of the Local Government Act 1972. If the discussions in respect of items 6 and 10 on the agenda above so warrant it, the Council will be asked to consider whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Paragraph 3 of Schedule 12A of the Local Government Act 1972, because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

6 Plot 21 Terminus Road Chichester

Cabinet 2 June 2015: Agenda Item 5 - Appendix Project Initiation Document
10 Enterprise Gateway Project, Plot 12, Terminus Road, Chichester

Cabinet 7 July 2015: Agenda Item 8 - Appendix

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

MEMBERS

Mr N Thomas	Mr F Hobbs
Mrs C Apel	Mr P Jarvis
Mr G Barrett	Mrs G Keegan
Mr R Barrow	Mrs J Kilby
Mr P Budge	Mrs D Knightley
Mr J Connor	Mrs E Lintill
Mr M Cullen	Mr S Lloyd-Williams
Mr I Curbishley	Mr L Macey
Mr T Dempster	Mr G McAra
Mr A Dignum	Mr S Morley
Mrs P Dignum	Caroline Neville
Mrs J Duncton	Mr S Oakley
Mr M Dunn	Mrs P Plant
Mr J F Elliott	Mr R Plowman
Mr J W Elliott	Mr H Potter
Mr B Finch	Mrs C Purnell
Mr N Galloway	Mr J Ransley
Mrs N Graves	Mr J Ridd
Mr M Hall	Mr A Shaxson
Mrs E Hamilton	Mrs J Tassell

Mrs P Hardwick
Mr R Hayes
Mr G Hicks
Mr L Hixson

Mrs S Taylor
Mrs P Tull
Mr D Wakeham
Mrs S Westacott