

JOHN WARD
Director of Corporate Services

Contact: Democratic Services
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of **Standards Committee** will be held in the Committee Rooms, East Pallant House on **Tuesday 10 December 2024 at 9.30 am**

MEMBERS: Mr J Vivian (Chair), Mr R Bates, Mr S Boulcott, Mr R Briscoe, Mx R Chant, Ms M Corfield and Ms E Newbery

PARISH REPRESENTATIVES: Mr Sean McHale

INDEPENDENT PERSONS: Mr Richard Andrews and Mr John Thompson

AGENDA

1 **Chair's Announcements**

Any apologies for absence which have been received will be noted at this stage.

The Chair will also announce any urgent items which due to special circumstances will be dealt with under late items.

2 **Approval of Minutes** (Pages 1 - 8)

The Standards Committee will be asked to approve the minutes of the previous meeting which took place on 4 June 2024.

3 **Declarations of Interests**

Members are to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

The Committee will receive questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairs discretion to extend that period.

5 **Parish Representatives Update**

The Chair will provide an update and request the Committees agreement to instruct the Monitoring Officer to seek a further representative.

6 **Standards Task and Finish Group Report** (Pages 9 - 25)

Cllr Vivian as Chair of the Standards Task and Finish Group will provide members with a summary of the work carried out by the Group and request that the Committee formally notes the adoption of the revised Code of Conduct webpage and Member Complaints Form (attached to the agenda).

7 **Standards Committee Work Programme (Page 27)**

The Committee is requested to note the Standards Committee Work Programme (attached to the agenda).

8 **Late Items**

The Standards Committee will consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

9 **Exclusion of the Press and Public**

There are no restricted items scheduled for consideration.

NOTES

1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.

3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;

- Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
- You are advised not to attend any face to face meeting if you have symptoms of Covid.

4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]