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A meeting of the **Overview & Scrutiny Committee** will be held in Committee Rooms, East Pallant House on **Tuesday 10 December 2024 at 2.00pm.**

MEMBERS: Cllr D Johnson (Chair), Cllr B Burkhart (Deputy Chair), Cllr S Boulcott, Cllr J Brookes-Harmer, Cllr R Chant, Cllr C Hastain, Cllr E Newbery, Cllr H Potter, Cllr S Quail, Cllr C Todhunter and Cllr J Vivian

AGENDA

1 **Chairman's Announcements**

Any apologies for absence will be noted at this point.

2 **Minutes** (Pages 1 - 4)

To approve the minutes of the Overview and Scrutiny Committee meeting held on 29 September 2024.

3 **Urgent Items**

The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.

4 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

5 **Public Question Time**

The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from Democratic Services (contact details are available on the front page of this agenda).

6 **Report from the Corporate Plan Task & Finish Group** (Pages 5 - 8)

Recommendation:

The Committee is requested to note this report from the Corporate Plan Task and Finish Group and confirm that it is satisfied the Council is achieving satisfactory levels of performance against the targets and activities in the 2024/25 Corporate Plan mid-year progress report.

7 **Cabinet Member Presentation - Councillor Adrian Moss** (*Verbal update*)

Recommendation:

The Committee is invited to receive a verbal update from the Leader of the Council and to ask any questions.

8 **Housing, Homelessness and Rough Sleeping Strategy Update Report** (Pages 9 - 44)

Recommendation:

To review the draft strategy and action plan (Appendices 1 and 2), provide feedback and recommend to Cabinet that the strategy go out for consultation prior to adoption by Council.

9 **Chichester Festival Theatre Monitoring Report** (Pages 45 - 53)

Recommendation:

To receive the 2023/24 annual report from Chichester Festival Theatre and assess performance in line with the monitoring framework.

10 **Pallant House Gallery Monitoring Report** (Pages 55 - 65)

Recommendation:

To receive the 2023/24 annual report from Pallant House Gallery and assess performance in line with the monitoring framework.

11 **Leisure Services Performance Review** (Pages 67 - 73)

Recommendation:

The Committee is requested to receive the Annual Report from Everyone Active (Sport and Leisure Management Ltd) and note the performance for 2023-24.

12 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

13 **Exclusion of the Press and Public**

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**

Or

There are no restricted items for consideration.

NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

