

**JOHN WARD**  
Director of Corporate Services

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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a special meeting of **THE COUNCIL** which will be held in **Virtual** on **Friday 12 March 2021** at **9.00 am** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive

**3 March 2021**

### NOTES

**Please note the items listed are those deferred from the Full Council meeting on 2 March 2021.**

### AGENDA

- 1 **Urgent Items**  
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 2 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 3 **Chair's Announcements**  
Apologies for absence will be notified at this point.  
  
The Chair will make any specific announcements.

## **RECOMMENDATION FROM THE STANDARDS COMMITTEE**

To consider the following recommendation of the Standards Committee requiring the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meeting of the Standards Committee on 25 January 2021. These are available in the committee papers section of the council's website.

### **4 Model Code of Conduct**

The Council is requested to consider the following recommendation from the Standards Committee:

That the Local Government Association 'Model Councillor Code of Conduct 2020' be adopted.

(For reference the 'Model Councillor Code of Conduct 2020' is attached at pages 19-34 of the Full Council agenda for 2 March 2021).

## **RECOMMENDATION FROM THE BOUNDARY REVIEW PANEL - 1 MARCH 2021**

The reports giving rise to these recommendations are in the papers for the meeting of the Boundary Review Panel on 1 March 2021. These are available in the committee papers section of the council's intranet website.

### **5 Reduction in Number of Parish Councillors on Rogate Parish Council**

The Council is requested to consider the following recommendation of the Boundary Review Panel:

That the Council approves that a community governance review be undertaken with a view to reduce Rogate Parish Council from 13 to 9 councillors.

## **RECOMMENDATIONS BY THE CABINET**

To consider the following recommendations of the Cabinet requiring the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meeting of the Cabinet on 16 February 2021 and 2 March 2021. These are available in the committee papers section of the council's website.

### **6 Beach Management Plan 2021-2026**

The report papers for this item can be found on pages 7-10 of the Cabinet agenda from 2 March 2021.

The Cabinet recommendations to Council are as follows:

1. That Council gives authority to the Director of Planning and Environment to apply to the Environment Agency to draw down £250k per year of Flood Defence Grant in Aid for the Beach Management Plan (BMP).
2. That Council approves the funding referred to in paragraph 2.1 above to be spent in line with the Beach Management Plan 2021-26 Schedule of Works

shown at Table 1.

3. That should the Beach Management Plan Schedule of Works, set out in Table 1, require amendment during this period, that authority to amend the schedule is delegated to the Director of Planning and Environment following consultation with the Cabinet Member for the Environment and Chichester Contract Services.
4. That the Director of Planning and Environment be authorised to procure and award contracts for work in accordance with the BMP 2021-26 and Financial Standing Orders.

7 **Consideration of Consultation Responses Received on Chichester District Council's Draft Infrastructure Business Plan 2021-2026**

The report papers for this item can be found on pages 35-37 of the Cabinet agenda from 2 March 2021 and its associated appendices.

The Cabinet recommendations to Council are as follows:

**RECOMMENDED TO COUNCIL**

That Council:

1. Approves the proposed responses to the representations received as amended and subsequent modifications to the Draft Infrastructure;
2. Approves the Business Plan 2021-2026 as set out in Appendix 1; and;
3. Approves the amended IBP including the CIL Spending Plan attached as Appendix 2.

8 **Housing Standards Financial Assistance and Enforcement Policy 2020-2025**

The report papers for this item can be found on pages 71-140 of the Cabinet papers from 16 February 2021 Special Cabinet meeting.

The Cabinet made the following recommendations:

1. That the Housing Standards Financial Assistance and Enforcement Policy 2021-2026 set out in the appendix is approved
2. That the remaining existing budgets are used together with £233K, repurposed from the Affordable Housing Capital fund, to provide the financial assistance required to support this policy, as set out in 7.1, and a review of the policy and funding requirements is undertaken in year 3.
3. That the enforcement of the new Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 be delegated to the Director of Housing and Communities for enforcement under the new policy.
4. That the use of monies received through the issuing of fines to be used to meet the cost and expenses incurred in, or associated with, carrying out any such enforcement work.
5. That delegation be given to the Divisional Manager for Housing following consultation with the Cabinet Member for Housing, Communications, Licensing and Events to make minor amendments to the policy as required.

9 **Local Plan Review Preferred Approach: Part 2 Development Management Policies, Policies Map, Habitats Regulation Assessment and Sustainability Appraisal**

The report papers for this item can be found on pages 19-24 of the Cabinet agenda from 2 March 2021 and its associated appendices.

The Cabinet recommendations to Council are as follows:

1. That:

- a) The Summary of Representations included as Appendix 1 to this report is noted.
- b) The proposed Council responses to the representations set out in that document are agreed for publication on the Council's website.
- c) The Director of Planning and the Environment is authorised, following consultation with the Cabinet Member for Planning Services, to make minor amendments to the Summary of Representations and Responses prior to its publication.
- d) That the issues raised in the Summary of Representations document and the other relevant issues summarised in section 9 of this report are noted as key considerations for the ongoing production of the Local Plan.

10 **Revised Local Development Scheme 2021-2024**

The report papers for this item can be found on pages 25-29 of the Cabinet agenda from 2 March 2021 and its associated appendices.

The Cabinet recommendation to Council is as follows:

That the revised Local Development Scheme be approved.

11 **Section 106 Allocation for Chichester Community Development Trust**

The report papers for this item can be found on pages 31-34 of the Cabinet agenda from 2 March 2021.

The Cabinet recommendation to Council is as follows:

That Council approves the release of £141,250 Section 106 Sport and Leisure monies plus interest accrued to the date of release to Chichester Community Development Trust.

12 **Senior Staff Pay Policy 2021/22**

The report papers for this item can be found on pages 35-37 of the Cabinet agenda from 2 March 2021 and its associated appendices.

The Cabinet recommendation to Council is as follows:

That the Senior Staff Pay Policy Statement 2021-2022 be published.

13 **2021-22 Treasury Management & Investment Strategy and Capital Strategy update**

The report papers for this item can be found on pages 7-69 of the Cabinet agenda from 2 February 2021 and its associated appendices.

The Cabinet recommendation to Council is as follows:

That the following documents referenced in 2.1 and 2.2 of the report are recommended to Council for approval:

- Treasury Management Policy Statement
- Treasury Management Strategy Statement
- Investment Strategy and relevant Indicators for 2021-22
- Capital Strategy for 2021-22 to 2025-26 be noted.

**OTHER REPORTS**

None.

14 **Questions to the Executive**

Members are invited to ask a question of a member of the Executive (maximum of 40 minutes duration).

15 **Late Items**

To consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

16 **Exclusion of the press and public**

There are no restricted items for consideration at this meeting.

NOTES

The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

**MEMBERS**

Mrs E Hamilton  
Mrs C Apel  
Mrs T Bangert  
Mr G Barrett  
Miss H Barrie  
Mr M Bell  
Rev J H Bowden  
Mr R Briscoe  
Mr J Brown  
Mr A Dignum  
Mrs J Duncton

Mr T Johnson  
Mrs E Lintill  
Mrs S Lishman  
Mr G McAra  
Mr A Moss  
Mr S Oakley  
Dr K O'Kelly  
Mr C Page  
Mr D Palmer  
Mrs P Plant  
Mr R Plowman

Mr J Elliott  
Mr G Evans  
Mrs J Fowler  
Mrs N Graves  
Mr F Hobbs  
Mr K Hughes  
Mrs D Johnson

Mr H Potter  
Mrs C Purnell  
Mr D Rodgers  
Mrs S Sharp  
Mr A Sutton  
Mrs S Taylor  
Mr P Wilding