

JOHN WARD
Director of Corporate Services

Contact: Democratic Services on 01243 534684
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held in **Committee Rooms - East Pallant House** on **Tuesday 20 July 2021** at **2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

9 July 2021

AGENDA

- 1 **Minutes** (Pages 1 - 8)
The Council is requested to approve as a correct record the minutes of the Annual Council meeting held on 27 April 2021 and the Special Council held on 22 June 2021.
- 2 **Urgent Items**
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chair's Announcements**
Apologies for absence will be notified at this point.

The Chair will make any specific announcements.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATION FROM THE OVERVIEW AND SCRUTINY COMMITTEE

- 6 **Overview and Scrutiny Committee 2020-21 Annual Report** (Pages 9 - 18)
The Council is requested to note the Overview and Scrutiny Committee 2020-21 Annual Report attached.

RECOMMENDATIONS BY THE BOUNDARY REVIEW PANEL

- 7 **Recommendation from the Boundary Review Panel - 25 June 2021**
The Council is requested to approve the following recommendation from the Boundary Review Panel who held a meeting on 25 June 2021:

RECOMMENDED TO COUNCIL

That the number of councillors elected to Rogate Parish Council be reduced from 13 to 9.

- 8 **Recommendation from the Boundary Review Panel - 5 July 2021** (Pages 19 - 27)
The Council is requested to approve the following recommendation from the Boundary Review Panel who held a meeting on 5 July 2021:

RECOMMENDED TO COUNCIL

That the council's response to the Boundary Commission for England's initial proposals for the 2023 Parliamentary Constituency boundaries is as attached (pages 19 to 27 of the agenda pack).

RECOMMENDATIONS BY THE CABINET

To consider the following recommendations of the Cabinet requiring the approval of the Council.

- 9 **Chichester Business Improvement District Ballot**
The report can be found on pages 155-218 of the Cabinet agenda for 6 July 2021.

The Cabinet made the following recommendation to Council:

That subject to 2.1 of the report, that the Council be recommended to delegate to the Leader the authority to vote in accordance with Cabinet's decision in relation to the ballot to renew the BID.

- 10 **Chichester District Council Annual Report 2020-21**
The report can be found on pages 5-49 of the Cabinet agenda for 6 July 2021.

The Cabinet made the following recommendation to Council:

That the Chichester District Council Annual Report 2020-21 be received.

11 **Covid Outbreak Management Fund**

The report for this item can be found on pages 51-54 of the Cabinet agenda for 6 July 2021.

Cabinet made the following recommendations to Council:

1. That the Covid Outbreak Management Fund grant allocation be spent as set out in section 5.
2. That delegation be given to The Chief Executive to vary allocations of funding between the headings in section 5 following consultation with the Leader of the Council.

12 **Local Plan Review Budget Update**

The report for this item can be found on pages 147-153 of the Cabinet agenda for 6 July 2021.

Cabinet made the following recommendation to Council:

That Council approves the release of £500,000 from the Local Plan Reserve in 2021/22 and £275,000 in 2022/23 to fund necessary Local Plan technical work, specialist advice and examination costs.

13 **The Council's proposed Hackney Carriage and Private Hire Licensing Policy and Conditions 2021**

The report and appendices for this item can be found on pages 55-124 of the Cabinet agenda for 6 July 2021. In addition the separate Cabinet supplement detailed an update.

The Cabinet made the following recommendation to Council:

That the revised proposed Hackney Carriage (Taxi) and Private Hire Licensing Policy 2021 at Appendix C be approved subject to any amendments by the General Licensing Committee or Cabinet.

MOTIONS PROPOSED IN ADVANCE BY MEMBERS

14 **Motion from Cllr Page (Page 29)**

Having complied with the Motions Procedure as set out in the council's Constitution the motion attached will be proposed by Cllr Page and if duly seconded it will then be discussed at this meeting.

OTHER REPORTS

15 **Delegation to Chief Executive - Local Plan Review Update (Pages 31 - 33)**

The Council is requested to consider the report and make the following resolution:

To give an administrative delegation to the Chief Executive to enact all decisions from the remote session of Councillors on 29 July 2021, and to report that enactment to the next Full Council.

16 **Independent Persons** (Pages 35 - 37)

The Council is requested to consider the report and make the following resolutions:

1. Note that the Standards Committee have completed their interview and consideration process and recommend the appointment of two persons to Council as Independent Persons.
2. That Council appoint those persons as Independent Persons as provided for under the Council Constitution.

17 **Review of Political Balance**

Report to follow.

18 **Urgent Decision Notice - Welcome Back Fund** (Pages 39 - 40)

The Council is requested to note the Urgent Decision Notice relating to the Welcome Back Fund.

19 **Questions to the Executive**

Members are invited to ask a question of a member of the Executive (maximum of 40 minutes duration).

20 **Late Items**

To consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

21 **Exclusion of the press and public**

The Council is asked to consider in respect of agenda items 21 and 22 whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Council and senior officers only (salmon paper).**

22 **CCS Refuse Collection Vehicle Procurement Strategy**

The report for this item can be found in the restricted pages 29-43 of the Cabinet agenda for the Cabinet meeting held on 1 June 2021.

The Cabinet made the following recommendations to Council:

That Cabinet makes the recommendations to Council as set out in section 3.1, 3.2, 3.3 and 3.4 of the report.

23 **Urgent Decision Notice - St James** (Pages 41 - 43)

The Council is requested to note the part II Urgent Decision Notice relating to St James.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform Democratic Services of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- (4) Subject to Covid-19 Risk Assessments members of the public are advised of the following:
 - a. Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
 - b. Where a member of the public has registered a question or statement they will be invited to ask their question but will be asked to sit in an allocated seat in the public gallery.
 - c. It is recommended that all those attending take a lateral flow test prior to the meeting.
 - d. All those attending the meeting will be required to wear face coverings and maintain social distancing when in the building/meeting room.
 - e. Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms and/or are required to self-isolate

Please note that the council is following Government guidelines which may be subject to change prior to the meeting taking place. The webpage will be updated accordingly.

MEMBERS

Mrs E Hamilton	Mrs D Johnson
Mr H Potter	Mr T Johnson
Mrs C Apel	Mrs E Lintill
Mrs T Bangert	Mrs S Lishman
Mr G Barrett	Mr G McAra
Miss H Barrie	Mr A Moss
Mr M Bell	Mr S Oakley
Rev J H Bowden	Dr K O'Kelly
Mr B Brisbane	Mr C Page
Mr R Briscoe	Mr D Palmer
Mr J Brown	Mrs P Plant
Mr A Dignum	Mr R Plowman

Mrs J Duncton
Mr J Elliott
Mr G Evans
Mrs J Fowler
Mrs N Graves
Mr F Hobbs

Mrs C Purnell
Mr D Rodgers
Mrs S Sharp
Mr A Sutton
Mrs S Taylor
Mr P Wilding