



## THE CABINET

Tuesday 7 September 2021

### NOTIFICATION TO COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 7 September 2021.

Each decision save for those which are recommendations to the Council will come into effect at 10:00 on Wednesday 15 September 2021 unless it is called in under the procedure set out in Chichester District Council's Constitution.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	AGENDA ITEM DESCRIPTION AND DECISION
5	<p><b>Housing Grants</b></p> <p><b>*RECOMMENDATION TO COUNCIL</b></p> <p>That Cabinet recommends to the Council that delegated authority is given to the Director of Housing and Communities in consultation with the Cabinet member for Housing and Communities to spend the grant funding received from Government set out in para 3.1 to 3.8 of this report in accordance with the terms of the grant.</p>
6	<p><b>Making the Westbourne Neighbourhood Development Plan</b></p> <p><b>*RECOMMENDED TO FULL COUNCIL:</b></p> <p>To make the Westbourne Neighbourhood Development Plan part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).</p>
7	<p><b>Commissioning of West Sussex Community Advice and Support Service</b></p> <p><b>*RECOMMENDATION TO FULL COUNCIL:</b></p> <p>That the Cabinet recommends to Council the continuation of the Funding Partnership to commission a Community Advice and Support Service across West Sussex for up to seven years from April 2022 with West Sussex County Council as the lead authority.</p> <p><b>RESOLVED</b></p>

	<p>That the Cabinet delegates authority to the Director of Housing and Communities, following consultation with the Cabinet Member for Community Services, to agree to the Inter Agency Agreement, the specification and signing of the contract, and delegates the annual monitoring of performance to the Grants and Concessions Panel.</p>
8	<p><b>First Homes Eligibility Criteria</b></p> <p><b>RESOLVED</b></p> <p>That the Cabinet approves the adoption of a district local connection requirement as set out at paragraph 5.2 for First Homes delivered through new residential developments.</p>
9	<p><b>Approval of the draft Infrastructure Business Plan 2022-27 for consultation (with the City, Town and Parish Councils and key Infrastructure Delivery Commissioners)</b></p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1) That Cabinet having considered the recommendation from the Development Plan and Infrastructure Panel that Project IBP/877 is deselected for CIL funding and removed from the IBP Spending Plan as set out in para. 4.9 below, determines its position that this project is included in the draft IBP for CIL funding.</li> <li>2) That Cabinet approves the Draft Infrastructure Business Plan 2022-27, including project IBP/877 for consultation (with the City, Town and Parish Councils, neighbouring local authorities including the South Downs National Park Authority and key infrastructure Delivery Commissioners) for a period of six weeks from 4 October to 15 November 2021.</li> </ol>
10	<p><b>Climate Emergency Action Plan – Proposed Budget Amendments</b></p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That, subject to completion of the WSCC Local Cycling and Walking Infrastructure Plan (LCWIP) prioritisation and pre-engagement stages, Cabinet approves the commissioning of a feasibility study for one priority LCWIP scheme funded by Business Rates Pool funding (£38,000) with the remainder allocated from reserves (£12,500).</li> <li>2. That Cabinet notes that the following proposals are to be considered within the context of the Future Services Framework priority setting exercise after which they will be reported back to cabinet as appropriate for further consideration: <ol style="list-style-type: none"> <li>(a) Feasibility studies for two further priority LCWIP schemes (paragraphs 4.2 - 4.5).</li> <li>(b) Appointment of a Home Energy Conservation Officer (paragraphs 4.5 - 4.7).</li> </ol> </li> <li>3. That Cabinet approves the options for engagement and communication on</li> </ol>

	climate change as outlined in paragraphs 4.8 - 4.11.
11	<p><b>Communications Strategy 2021-2026</b></p> <p><b>RESOLVED</b></p> <p>That Cabinet adopts the draft Communications and Digital Strategy 2021 – 2026.</p>
12	<p><b>Development Management Division Workloads and Resourcing</b></p> <p><b>RESOLVED</b></p> <p>That Cabinet approves:</p> <ol style="list-style-type: none"> <li>1. The creation of a further Senior Planning Officer post in the Major Applications and Business Team at a cost of £53,419 per annum as a result of the demand for Planning Performance Agreements (PPA) with developers on some of the Council’s Strategic Development Sites, to be directly funded from an agreement with Graylingwell LLP in the first year and anticipated to be funded through further PPA’s in subsequent years;</li> <li>2. The creation of a further Planning Assistant Post at a cost of £33,861 per annum to deal with the increased workload of the Development Management Service to be funded from reserves for the remainder of the financial year 2021/22 and incorporated into the 2022/23 base budget thereafter.</li> </ol>
13	<p><b>Options to deter unauthorised vehicle encampments on CDC land</b></p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That Cabinet approve that officers focus on New Park and East Broyle sites to ensure that appropriate measures to deter unauthorised vehicle access are installed by the end of the financial year.</li> <li>2. That officers bring back worked up proposals, including budget implications for consideration at the October Cabinet meeting.</li> <li>3. That a programme of engagement and consultation with residents who live adjacent to the two sites and other impacted organisations commences.</li> </ol>

14	<p><b>2020-21 Treasury Management outturn report</b></p> <p><b>RESOLVED</b></p> <p>The Cabinet considered the Treasury activity summarised in this report.</p>
15	<p><b>Award of Contracts for Insurance Services</b></p> <p><b>RESOLVED</b></p> <p>That the Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approve the award of the Council's insurance contract(s) to the bidder(s) with the highest evaluated score as set out in section 5 and exempt appendix 1.</li> <li>2. Delegate authority to the Director of Corporate Services to: <ol style="list-style-type: none"> <li>a. conclude the contractual arrangements and implement the relevant contracts to be effective from 1 November 2021;</li> <li>b. approve the extension period beyond the initial contract period where appropriate; and,</li> <li>c. arrange for continued marine insurance cover as set out in paragraph 3.6.</li> </ol> </li> <li>3. Where the above arrangements are not able to be finalised and successfully implemented before 31 October 2021, delegate authority to the Director of Corporate Services to make alternative insurance arrangements as necessary after consulting with the Cabinet Member for Finance, Corporate Services and Revenues &amp; Benefits.</li> </ol>
18	<p><b>Land at Church Road, Portfield, Chichester</b></p> <p><b>RESOLVED</b></p> <p>That Cabinet agrees the recommendations as stated in section 3.1 and 3.2 of the report.</p>