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A Special meeting of the **Overview & Scrutiny Committee** will be held Virtually on **Tuesday 30 June 2020 at 9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr K Hughes (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr G Barrett, Mr A Dignum, Mrs N Graves, Mr D Palmer, Mr C Page, Mr H Potter and Mrs S Sharp

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 14)
To approve the minutes of the Overview and Scrutiny Committee meeting held on 21 January 2020.

To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Overview and Scrutiny Committee will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.
- 6 **Co-option - Verbal report**
To receive a verbal report from the Monitoring Officer.
- 7 **Covid 19 Recovery Plan and Future Services Framework** (Pages 15 - 99)
The Committee is requested to:
 1. Note the serious impact Covid 19 has had on the Council's finances and takes this into account when considering this report.
 2. That members of Overview and Scrutiny receive the report and make recommendations to Cabinet on:
 - (i) the Covid 19 Recovery Action Plans for the four thematic areas as set out in appendices 1-4

- (ii) the policy options as set out in paragraph 6.4
 - (iii) the future services framework as set out in appendix 5
 - (iv) the governance arrangements as set out in appendix 6; and
3. That progress on the Recovery Action Plans and Future Services Framework be reported to the Committee every 6 months.

8 **Vision Review and The High Street Recovery and Transformation** (Pages 101 - 140)

The Committee is requested to make the following recommendations:

1. That OSC receive the feedback from the review of the vision work and recommends to Cabinet that the Vision work continues to be supported as set out in section 5.1.
2. That the Cabinet Member for Property, Growth and Regeneration leads the High Street Group for the City as a sub group of the Chichester Vision, engaging and involving partners, the Chichester BID and high street retailers as set out in section 5.1 to promote the recovery and transformation of the High Streets.
3. OSC recommends a member of the OSC committee to sit on the Chichester High Street Group to assist in the delivery of the High Street recovery and transformation.
4. That support for the High Street recovery and transformation in Midhurst, Petworth, Selsey and East wittering and Bracklesham is coordinated through the existing Vision Groups/ Town/Parish Councils.

9 **Asset Transfer Policy** (Pages 141 - 151)

The Committee is asked to receive and note information on the Council's disposals policy and the supporting legislation.

10 **Review of Planning Operations and setting up a Task and Finish Group - Verbal report**

The Committee is requested to agree how the review of Planning operations will be taken forward.

11 **Community Safety Review Task and Finish Group - Final report** (Pages 153 - 165)

The committee is requested to consider the final report from the Community Safety Partnership (CSP) and to note the following:

1. That the required level of scrutiny of the Community Safety Partnership (CSP) had been achieved; and
2. That the performance of the CSP is good and that evidence of effective partnership working in the district had been demonstrated.

12 **Affordable Housing Task and Finish Group Update - Verbal report**

The Committee is requested to discuss a plan of how the Affordable Housing Task and Finish Group can be progressed going forward.

13 **Overview and Scrutiny Committee 2019-20 Annual Report and 2020-21 Work programme** (Pages 167 - 182)

The Overview and Scrutiny Committee is requested to consider and agree its 2019-2020 Annual Report and the 2020-2021 Work Programme and to recommend them to the Council for noting.

14 **Forward Plan** (Pages 183 - 198)

Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.

15 **Exclusion of the Press and Public**

There are no restricted items for consideration. However the document listed

below includes information which is considered to be exempt under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Schedule 12A of the Local Government Act 1972 and is attached for members of the Committee and senior officers only (salmon paper).

Agenda item 7 – Appendix 07.7i – 5 Year Financial Model.

Before discussing the item, the Committee is asked to consider whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Paragraph 3 Schedule 12A to the Local Government Act 1972 as indicated above and because, in all the circumstance of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

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Late Items

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972.