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A meeting of the **Overview & Scrutiny Committee** will be held Virtually on **Tuesday 15 September 2020** at **9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr K Hughes (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr G Barrett, Mrs N Graves, Mr D Palmer, Mr C Page, Mr H Potter, Mrs S Sharp and Mr T Johnson (co-optee)

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 14)
To approve the minutes of the Overview and Scrutiny Committee meeting held on 30 June 2020.

To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Overview and Scrutiny Committee will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting.
- 6 **Local Plan Progress and Process** (Pages 15 - 20)
The Committee is invited to note the contents of this report and make any comments
- 7 **Review of the Housing Register and Allocation Scheme** (Pages 21 - 23)
The Committee is invited to consider a range of issues in relation to the Housing Register and Allocation Scheme and consider how members might be involved in the forthcoming review of the Council's policy in this area
- 8 **Housing Standards Financial Assistance and Enforcement Policy 2021-26** (Pages 25 - 160)
That the Committee considers the draft Housing Standards Financial Assistance and Enforcement Policy 2021-26 and make any comments prior to consultation with stakeholders

- 9 **Events Strategy and Events Policy** (Pages 161 - 186)
The Committee is invited to receive and make comments on the draft Council's Events Strategy and Policy to Cabinet
- 10 **Review of Business Improvement District (BID)** (Pages 187 - 210)
- 1 The Committee is requested to note the update relating to Chichester Business Improvement District (BID)
- 2 The Committee is requested to consider the potential outcomes in paragraphs 4.1 to 4.4 and to determine whether these capture CDC's expectations of a Business Improvement District in the future
- 11 **Meeting Timings - Verbal Report**
A recommendation will be made concerning the future timings of the Overview and Scrutiny Committee following consultation with members
- 12 **Affordable Housing Task and Finish Group - Verbal report**
To receive a verbal report on the progress of the Affordable Housing Task and Finish Group
- 13 **Corporate Plan Mid-Year Review Task and Finish Group - Terms of Reference** (Pages 211 - 212)
The Committee is requested to consider and agree the Terms of Reference for this Task and Finish Group, to agree the membership and appoint the Chairman.
- 14 **Forward Plan** (Pages 213 - 226)
Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.
- 15 **Late Items**
Consideration of any late items as follows:
- a) Items added to the agenda papers and made available for public inspection.
 b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 16 **Exclusion of the Press and Public**
There are no restricted items for consideration.