

JOHN WARD
Director of Corporate Services

Contact: Democratic Services
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of the **Cabinet** will be held in Virtual on **Tuesday 2 March 2021** at **9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

1 **Chair's Announcements**

The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.

2 **Approval of Minutes** (Pages 1 - 6)

The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 2 February 2021 and Tuesday 16 February 2021 (copy to follow).

3 **Declarations of Interests**

Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

In accordance with Chichester District Council's scheme for public question time as amended by Full Council on 24 September 2019 the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

5 **Beach Management Plan 2021-2026** (Pages 7 - 10)

The Cabinet is requested to consider the report and its background paper and make the following recommendations to Full Council:

1. That Council gives authority to the Director of Planning and Environment to apply to the Environment Agency to draw down £250k per year of Flood Defence Grant in Aid for the Beach Management Plan (BMP).
2. That Council approves the funding referred to in paragraph 2.1 above to be spent in line with the Beach Management Plan 2021-26 Schedule of Works shown at Table 1.
3. That should the Beach Management Plan Schedule of Works, set out in Table 1, require amendment during this period, that authority to amend the schedule is delegated to the Director of Planning and Environment following consultation with the Cabinet Member for the Environment and Chichester Contract Services.

4. That the Director of Planning and Environment be authorised to procure and award contracts for work in accordance with the BMP 2021-26 and Financial Standing Orders.

6 **Consideration of Consultation Responses Received on Chichester District Council's Draft Infrastructure Business Plan 2021-2026** (Pages 11 - 17)

The Cabinet is requested to consider the report and its appendices and make the following resolution and recommendations to Full Council:

1. To reconsider whether IBP/355 Bus Real Time Passenger Information screens phase 2 is necessary and represents value for money (Appendix 3)
2. That subject to 2.1 above Cabinet recommend to Council that it:
 - (i) Approves the proposed responses to the representations received as amended and subsequent modifications to the Draft Infrastructure Business Plan 2021-2026 as set out in Appendix 1; and
 - (ii) Approves the amended IBP including the CIL Spending Plan attached as Appendix 2.

7 **Local Plan Review - Responses to Preferred Approach: Part 2 Development Management Policies, Policies Map, Habitats Regulation Assessment and Sustainability Appraisal** (Pages 19 - 24)

The Cabinet is requested to consider the report and its appendix and make the following recommendations to Full Council:

1. That:
 - a. The Summary of Representations included as Appendix 1 to this report is noted.
 - b. The proposed Council responses to the representations set out in that document are agreed for publication on the Council's website.
 - c. The Director of Planning and the Environment is authorised, following consultation with the Cabinet Member for Planning Services, to make minor amendments to the Summary of Representations and Responses prior to its publication.
2. That the issues raised in the Summary of Representations document and the other relevant issues summarised in section 9 of this report are noted as key considerations for the ongoing production of the Local Plan.

8 **Revised Local Development Scheme 2021-2024** (Pages 25 - 29)

The Cabinet is requested to consider the report and its appendices and make the following recommendation to Full Council:

That the revised Local Development Scheme be approved.

9 **Section 106 Allocation for Chichester Community Development Trust** (Pages 31 - 34)

The Cabinet is requested to consider the report and make the following recommendation to Full Council:

That Council approves the release of £141,250 Section 106 Sport and Leisure monies plus interest accrued to the date of release to Chichester Community

Development Trust.

- 10 **Senior Staff Pay Policy Statement 2021-2022** (Pages 35 - 37)
The Cabinet is requested to consider the report and its appendices and make the following recommendation to Full Council:

That the Senior Staff Pay Policy Statement 2021-2022 be published.

KEY DECISIONS

None.

OTHER DECISIONS

- 11 **Authority's Monitoring Report 2019/20** (Pages 39 - 44)
The Cabinet is requested to consider the report and its appendix and make the following resolutions:

1. That the Authority's Monitoring Report 2019-2020 be approved for publication.
2. That the Director of Planning and the Environment be authorised, following consultation with the Cabinet Member for Planning Services, to make any minor amendments to the Authority's Monitoring Report prior to its publication.

- 12 **Business Rates Pool Grant Bid** (Pages 45 - 47)
The Cabinet is requested to consider the report and its appendices and make the following resolution:

That Cabinet approves the spend of the Business Rates Pool grant award as detailed in Appendix 2 and that authority be delegated to the Director of Planning and Environment (following consultation with the Cabinet member for the Environment and Chichester Contract Services) to vary the spend with minor amendments where necessary.

- 13 **Late Items**
- a) Items added to the agenda papers and made available for public inspection.
 - b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

- 14 **Exclusion of the Press and Public**
The Cabinet is asked to consider in respect of agenda items 14, 15 and 16 whether the public including the press should be excluded from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

- 15 **Coastal and Land Drainage Engineering Service** (Pages 49 - 53)
The Cabinet is requested to consider the report and make the recommendations stated at 2.1, 2.2, 2.3, 2.4 and 2.5 of the report.
- 16 **St James Industrial Estate Chichester** (Pages 55 - 61)
The Cabinet is requested to consider the report and its appendices and make the recommendations to Full Council stated at sections 3.1, 3.2, 3.3 and 3.4 of the report.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) A key decision means an executive decision which is likely to:
- result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.