



Minutes of the meeting of the **Cabinet** held in Virtual on Tuesday 2 February 2021 at 9.30 am

Members Present Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

Members Absent

In attendance by invitation

Officers Present Mr N Bennett (Divisional Manager for Democratic Services), Mr K Carter (Divisional Manager, CCS), Mr M Catlow (Group Accountant (Technical and Exchequer)), Mr A Frost (Director of Planning and Environment), Miss L Higenbottam (Democratic Services Manager), Mrs V McKay (Divisional Manager for Growth), Mrs T Murphy (Divisional Manager for Place), Mrs J Hotchkiss (Director of Growth and Place), Mrs L Rudziak (Director of Housing and Communities), Mrs D Shepherd (Chief Executive) and Mr J Ward (Director of Corporate Services)

105 **Chair's Announcements**

There were no apologies for absence.

106 **Approval of Minutes**

RESOLVED

That the minutes of the Cabinet meeting held on 5 January 2021 be approved as a correct record.

107 **Declarations of Interests**

There were no declarations of interest.

108 **Public Question Time**

There were no public questions.

109 **Draft Treasury Management, Investment and Capital Strategies 2021-22**

Cllr Wilding introduced the item.

Cllr Dignum requested that future versions of the Strategy include the current Government guidelines. He also suggested a cautious approach to investment of the additional £5 million pooled funds referenced on page 22 of the agenda pack. Cllr Wilding agreed that it would be useful to include the Government guidelines. He explained that there is no immediate intention to increase investments based on the additional £5 million.

Cllr Taylor with reference to page 51, table 3 of the agenda pack requested clarification on the reason for the higher level of near term investments for 2021 compared to other years listed and whether this was due to the Governments Covid-19 response. Mr Catlow explained that there are multiple factors including the grants received as part of the Governments Covid-19 response.

Cllr Plant wished to note that she was pleased to see the inclusion of carbon reduction in the Strategy. She confirmed that there would be further investigation into environmental technology grants.

In a vote the following resolutions and recommendation were made:

RESOLVED

1. That the Treasury Management Policy Statement, the Treasury Management Strategy Statement, the Investment Strategy and relevant Indicators for 2021-22 be noted.
2. That the Council's Capital Strategy for 2021-22 to 2025-26 be noted.

RECOMMENDATION TO COUNCIL

That the documents referenced in 2.1 and 2.2 of the report are recommended to Council for approval.

110 **Off-Street Parking Proposals Response to Consultation**

Cllr Dignum introduced the item. Mrs Murphy then outlined the consultation process and the next steps were the recommendations to be agreed.

Cllr Sutton wished to note that there had been few if any objections to the increase in charges. He added that parking charges form an important part of the council's overall revenue.

In a vote the following resolutions were made:

RESOLVED

1. That following consultation as set out in section 8.0, the increase in car parking charges as set out in sections 5.1 of the report be approved.

2. That some further minor amendments to the Parking Order to provide further clarification on details relating to the use of the Council's car parks as set out in 5.2 of this report be approved.
3. That the Director of Growth and Place be authorised to give appropriate notice of any revised charges or changes as set out within this report pursuant to the Off-street Parking Places (Consolidation) Order 2020 and the Road Traffic Act 1984.

111 **Textile and WEEE Kerbside Collection Service**

Cllr Plant introduced the item. Mr Carter then explained that a number of coffee pod manufacturers wished to partner with local authorities in order to provide a full recycling provision. This would include the coffee pod capsules and the remaining coffee. The terms of the agreement would allow the trial to be extended to a 12 month period which to include next Christmas. He added that a number of other streams could be considered at a later stage including small batteries.

Cllr Plant then proposed an additional recommendation to delegate authority to the Divisional Manager for CCS, following consultation with the Cabinet Member for the Environment and CCS, to add further waste streams to the pilot where these are considered to be advantageous, and provided that doing so can be accommodated at no additional cost to the authority. She also wished to amend recommendation 1 to run a 12 month pilot. Both amendments had been seconded by Cllr Briscoe.

Cllr Taylor welcomed the inclusion of dustbin banners as part of the communications for the trial.

Cllr Briscoe asked whether there would be Government funding linked to the legislation. Mr Carter explained that the formal Environment Act legislation had been put back to May 2022 so it was unknown at this stage.

Cllr Dignum requested clarification on how the items would be put out for collection. Mr Carter confirmed that residents would be able to put a bin sack of items out every second recycling collection.

Cllr Wilding asked whether toners and ink cartridges would be included. Mr Carter explained that the approach would be to collect as much as possible initially prior to sorting what could be recycled.

Cllr Sharp had submitted a question but was not present so Cllr Lintill read the question out on her behalf. A written response was provided to Cllr Sharp after the meeting.

In a vote the following resolutions were made:

RESOLVED

1. That the commencement of a 12 month pilot for the kerbside collection of textiles and small Waste Electrical and Electronic Equipment (WEEE) be approved.

2. That an evaluation report on the pilot be brought back to Cabinet to determine whether or not the service should be made permanent.
3. That delegated authority be given to the Divisional Manager for CCS, following consultation with the Cabinet Member for the Environment and CCS, to add further waste streams to the pilot where these are considered to be advantageous, and provided that doing so can be accommodated at no additional cost to the authority.

112 Urgent Decision Notice - Local Restrictions Support Grant (open) Scheme (LRSG)

RESOLVED

That the Urgent Decision Notice be noted.

113 Urgent Decision Notice - Reopening High Streets Safely Fund

RESOLVED

That the Urgent Decision Notice be noted.

114 Late Items

There were no late items.

115 Exclusion of the Press and Public

Cllr Lintill proposed and read the part II resolution in relation to agenda item 12 which was seconded by Cllr Taylor.

The Cabinet then voted to go into part II.

RESOLVED

That with regard to agenda item 12 the public including the press should be excluded from the meeting on the grounds of exemption in Schedule 12A to the Local Government Act 1972 namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

116 Land at Church Road, Chichester

Please note this item was discussed in part II and a recording was made.

Cllr Dignum introduced the item and drew members attention to the amendments circulated as a supplement to the agenda. He also wished to add an additional amendment to paragraph 5.3 of the report. Mrs McKay clarified the amendment.

A question was asked by Cllr Lintill. Mr Carter and Mr Bennett provided responses.

Cllr Sharp had submitted a question but was not present so Cllr Lintill read the question out on her behalf. A written response was provided to Cllr Sharp after the meeting.

In a vote the following resolution was made:

The resolutions set out in sections 2.1, as amended, and 2.2 of the report be approved.

The meeting ended at 10.26 am

CHAIRMAN

Date: