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A meeting of the **Cabinet** will be held in Virtual on **Tuesday 2 February 2021** at **9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 6)
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 5 January 2021.
- 3 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time as amended by Full Council on 24 September 2019 the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 5 **Draft Treasury Management, Investment and Capital Strategies 2021-22**
(Pages 7 - 69)
The Cabinet is requested to consider the report and its appendices and make the following resolutions and recommendation to Council:
 1. That Cabinet considers the Treasury Management Policy Statement, the Treasury Management Strategy Statement, the Investment Strategy and relevant Indicators for 2021-22.
 2. That Cabinet considers the Council's Capital Strategy for 2021-22 to 2025-26.

3. That the documents in referenced in 2.1 and 2.2 of the report are recommended to Council for approval.

KEY DECISIONS

None.

OTHER DECISIONS

- 6 **Off-Street Parking Proposals Response to Consultation** (Pages 71 - 75)
The Cabinet is requested to consider the report and its appendix and make the following resolutions:
 1. Following consultation as set out in section 8.0, Cabinet approves the increase in car parking charges as set out in sections 5.1 of this report.
 2. Cabinet approves some further minor amendments to the Parking Order to provide further clarification on details relating to the use of the Council's car parks as set out in 5.2 of this report.
 3. That the Director of Growth and Place be authorised to give appropriate notice of any revised charges or changes as set out within this report pursuant to the Off-street Parking Places (Consolidation) Order 2020 and the Road Traffic Act 1984.
- 7 **Textile and WEEE Kerbside Collection Service** (Pages 77 - 86)
The Cabinet is requested to consider the report and its appendix and make the following resolutions:
 1. That the Cabinet approves the commencement of an 8 month pilot for the kerbside collection of textiles and small Waste Electrical and Electronic Equipment (WEEE).
 2. That an evaluation report on the pilot be brought back to Cabinet to determine whether or not the service should be made permanent.
- 8 **Urgent Decision Notice - Local Restrictions Support Grant (open) Scheme (LRSG)** (Pages 87 - 88)
The Cabinet is requested to note the Urgent Decision made during the Pandemic relating to the Local Restrictions Support Grant (open) Scheme (LRSG).
- 9 **Urgent Decision Notice - Reopening High Streets Safely Fund** (Page 89)
The Cabinet is requested to note the Urgent Decision made during the Pandemic relating to the Reopening High Streets Safely Fund.
- 10 **Late Items**
 - a) Items added to the agenda papers and made available for public inspection
 - b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

11 Exclusion of the Press and Public

The Cabinet is asked to consider in respect of agenda item 12 (Land at Church Road, Chichester) whether the public including the press should be excluded from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

12 Land at Church Road, Chichester (Pages 91 - 95)

The Cabinet is requested to consider the report and its appendix and make the resolutions set out in sections 2.1 and 2.2 of the report.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.