

JOHN WARD
Director of Corporate Services

Contact: Democratic Services on 01243 534684
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of the **Cabinet** will be held in Virtual on **Tuesday 3 November 2020** at **9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 6)
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 6 October 2020.
- 3 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time as amended by Full Council on 24 September 2019 the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 5 **Allocation of Commuted Sums to Deliver Affordable Housing** (Pages 7 - 9)
The Cabinet is requested to consider the report and make the following recommendations to Council:
 1. The allocation of commuted sums of £100,000 to Stonepillow to enable the acquisition of a property in Chichester to provide move-on accommodation for Rough Sleepers
 2. The allocation of commuted sums of £100,000 to Chichester Greyfriars Housing Association to support the construction of five one bedroom flats at

Royal Close, Chichester.

6 **Determination of the Council Tax Reduction Scheme for 2021-2022** (Pages 11 - 13)

The Cabinet is requested to consider the report and its appendix and make the following recommendation to Council:

That the proposed Council Tax Reduction Scheme for 2021-2022 be approved by Full Council.

7 **Covid Recovery Grants** (Pages 15 - 18)

The Cabinet is requested to consider the report and make the following recommendation to Council:

That the merge of the Community Recovery Grants Fund and Economic Recovery Grants Fund be approved.

8 **Revised Statement of Licensing Policy 2020-2022 - Licensing Act 2003 & Revised Sex Establishment Policy 2020-2025 - Local Government (Miscellaneous Provisions) Act 1982** (Pages 19 - 22)

The Cabinet is requested to consider the report and its appendices and make the following resolution and recommendation to Council:

1. That the revised Statement of Licensing Policy for the period 2020-2022 and revised Sex Establishment Policy for the period 2020-2025 be approved and referred to Council for consideration on 24 November 2020.
2. That, subject to consideration of any comments referred by Cabinet, the revised Statement of Licensing Policy for the period 2020-2022 and revised Sex Establishment Policy for the period 2020-2025 is approved for subsequent publication.

OTHER DECISIONS

9 **Covid 19 - Progress Covid 19 Recovery Action Plans** (Pages 23 - 28)

The Cabinet is requested to receive comments from the Overview and Scrutiny Committee and to note and make comments on the progress of the Covid Recovery Plans.

10 **2020-2021 Treasury Management half-yearly update** (Pages 29 - 45)

The Cabinet is requested to consider the treasury activity summarised in this report, taking into account any comments provided by the Corporate Governance and Audit Committee.

11 **CCTV Monitoring Contract** (Pages 47 - 49)

The Cabinet is requested to consider the report and make the following resolution:

That option 2 in Para 6 .2 "To transfer monitoring of the Chichester CCTV service to Sussex Police when the current contract expires 31 March 2021" be approved.

12 **Electric Vehicle Charging Infrastructure** (Pages 51 - 56)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

That having considered the recommendation from the Environment Panel (para 9.2), the Cabinet resolves to not join West Sussex County Council's concession contract for the planning, installation and deployment, service and maintenance of electric vehicle charge points across the county of West Sussex but to monitor usage of the Council's electric vehicle charge points and keep under review whether the Council wishes to join the contract at a future date.

13 **Report of the Pre-application Review** (Pages 57 - 62)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

That the revised Pre Application Advice Charging Scheme with effect from 1 January 2021 be adopted.

14 **Review of Parking Charges** (Pages 63 - 68)

The Cabinet is requested to consider the report and its appendices and make the following resolutions:

1. That the proposal as set out in 5.1 of this report to increase car parking charges, which subject to consultation responses, be implemented from 1 April 2021 for a one year period be approved.
2. That some further minor amendments to the Parking Order to provide further clarification on details relating to the use of the Council's car parks as set out in 3.9 of this report be approved.
3. That the Director of Growth and Place be authorised to give appropriate notice of any revised charges or changes as set out within this report pursuant to the Off-street Parking Places (Consolidation) Order 2019 and the Road Traffic Act 1984.

15 **Urgent Decision Notice - To approve the Test & Trace Support Payments Discretionary Policy** (Page 69)

The Cabinet is requested to note the Urgent Decision made during the current Pandemic.

16 **Late Items**

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

17 **Exclusion of the Press and Public**

There are no restricted items for consideration at this meeting.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.