

Minutes of a special meeting of the **Overview and Scrutiny Committee** held in the Council Chamber East Pallant House Chichester West Sussex on Tuesday 21 May 2013 at 17:56

Members (15)

Mrs C M M Apel (Chairman)
Mr R J Hayes (Vice-Chairman)

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| Mr A D Chaplin | Mr F Robertson |
| Mrs P Dignum | Mrs J A E Tassell |
| Mrs N Graves | Mr N R D Thomas |
| Mr G H Hicks | Mrs B A Tinson |
| Mr S Lloyd-Williams | Mr M Woolley |
| Mr H C Potter | |

were present (13)

Members Absent

Mrs E Hamilton
Mr G V McAra

Officers Present

Mrs L Gallacher – Member Services Assistant
Mrs B Jones – Principal Scrutiny Officer
Mr S Kane – Commissioning Manager

1 Chairman's Remarks

Mrs Apel welcomed Mr Woolley who had just been appointed to this committee by the Annual Council shortly before this special meeting. She expressed her gratitude to Mr Myers, who Mr Woolley had replaced, for his valuable contribution to the committee.

2 Apologies for Absence

Apologies for absence had been received from Mrs Hamilton and Mr McAra.

3 Appointment of Membership of the Housing Standing Panel and Task and Finish Groups

(1) Housing Standing Panel

Mrs Apel read out the current membership of the Housing Standing Panel as listed on the report attached to the agenda (copy attached to the official minutes). She explained that it was timely to consider a rotation of the chairmanship of the Housing Standing Panel and it had been suggested that Mr Woolley might chair the Panel. Upon a vote being taken, members agreed that Mr Woolley should chair the Housing Standing Panel. Mrs Apel expressed her gratitude to Mrs Graves for her work as chairman of the Housing Standing Panel to date.

RESOLVED

That the members of the Housing Standing Panel for 2013-2014 shall be Mr G A F Barrett, Mrs N Graves, Mrs E Hamilton, Mr R M J Marshall, Mr S Oakley and Mr M Woolley (Chairman).

(2) Task and Finish Groups

(a) Budget Task and Finish Group

Mrs Apel said that the proposed members of the Budget Task and Finish Group were as listed on the report attached to the agenda, save for a replacement being needed for Mr Myers who was no longer a member of the Committee. Mrs Apel asked the committee for any nominations and Mrs Tinson volunteered to fill this vacancy.

The committee supported this proposal.

RESOLVED

That the members of the Budget Task and Finish Group shall be Mr R J Hayes, Mr S Lloyd-Williams and Mrs B A Tinson plus members of the Corporate Governance and Audit Committee.

(b) Chichester Festival Theatre and Pallant House Gallery Task and Finish Group

Mrs Apel said that the proposed members of the Chichester Festival Theatre and Pallant House Gallery Task and Finish Group were as listed on the report attached to the agenda.

The committee supported this proposal.

RESOLVED

That the members of the Chichester Festival Theatre and Pallant House Gallery Task and Finish Group shall be Mrs C M M Apel, Mr R J Hayes, Mr G H Hicks, Mr N R D Thomas and non-scrutiny member Mr A J French.

(c) Economic Strategy Action Plan Task and Finish Group

Mrs Apel said that the proposed members of the Economic Strategy Task and Finish Group were as listed on the report attached to the agenda with the addition of Mr McAra and Mrs Tinson who had volunteered to join this group.

The committee supported this proposal.

RESOLVED

That the members of the Economic Strategy Action Plan Task and Finish Group shall be Mrs E Hamilton, Mr G H Hicks, Mr S Lloyd-Williams, Mr G V McAra, Mr N R D Thomas and Mrs B A Tinson.

Mrs Apel advised that membership of the TFG's on Voluntary and Community Services Infrastructure Support Arrangements and Corporate Plan Performance would be agreed at the Overview and Scrutiny Committee on 5 September 2013.

[**Note** The meeting ended at 18:00]

CHAIRMAN

Date _____