

CHICHESTER CITY CENTRE PARTNERSHIP

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BUDGET YEAR TO 31 MARCH 2014 (* = specific matters requiring board consideration)

Revised 4 March 2013

	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	2012/13	Variance	Bid Plan
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Actual	year on year	Budget
Collection costs	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	16,080	15,819	261	10,000
Software costs	0	0	0	0	0	0	0	0	0	0	0	0	0	17,065	-17,065	0
Developing BID proposals	0	0	0	0	0	0	0	0	0	0	0	0	0	16,541	-16,541	0
Ballot process	0	0	0	0	0	0	0	0	0	0	0	0	0	1,818	-1,818	0
BID project contingency	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000	10,000	0	10,000
Promoting City																
Christmas lights	0	0	0	0	0	0	0	0	25,000	25,000	0	0	50,000	43,125	6,875	
Christmas tree	0	0	0	0	0	0	0	0	0	1,050	0	0	1,050		1,050	
Christmas events	0	0	0	0	0	0	0	0	10,000	0	0	0	10,000	8,033	1,967	
Marketing *	800	800	800	800	800	800	800	800	800	800	800	800	9,600	4,400	5,200	
Marketing activity (adverts etc) *	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,213	-13	
Web site *	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000	960	4,040	
Attractions leaflet	0	0	3,000	0	0	0	0	0	0	0	0	0	3,000	0	3,000	
Independents guide	0	0	0	0	0	0	0	0	0	0	0	0	0	5,071	-5,071	
Independents day	0	0	0	5,000	0	0	0	0	0	0	0	0	5,000	0	5,000	
	5,900	900	3,900	900	900	900	900	900	35,900	26,950	900	900	79,850	62,802	17,048	80,000
Environment *																
Crane Street *	30,000	0	0	0	0	0	0	0	0	0	0	0	30,000	2,000	28,000	
St Martins Street	0	0	0	0	0	22,000	0	0	0	0	0	0	22,000	0	22,000	
In Bloom Project *	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	0	0	0	0	7,000	0	7,000	
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	334	-334	
	31,000	1,000	1,000	1,000	1,000	23,000	1,000	0	0	0	0	0	59,000	2,334	56,666	64,000
Safer City																
	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,924	35,000	35,000	0	35,000

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Organising City	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Actual	year on year	Budget
Rent	1,313	0	0	1,313	0	0	1,313	0	0	1,313	0	0	5,252	614	4,638	
Rates	0	0	350	0	0	0	0	0	0	0	0	0	350	332	18	
Water	0	700	0	200	0	0	0	0	0	0	0	0	900	894	6	
Repairs & Renewals	20	20	20	20	20	20	20	20	20	20	20	20	240	40	200	
BID levy	0	0	63	0	0	0	0	0	0	0	0	0	63	63	0	
Office refurbishment	0	0	0	0	0	0	0	0	0	0	0	0	0	9,184	-9,184	
BID manager's salary (inc NI etc)	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	44,616	45,029	-413	
Temporary staff	0	0	0	0	0	0	0	700	600	0	0	0	1,300	1,276	24	
City Focus design print & post *	900	0	0	900	0	0	900	0	0	900	0	0	3,600	2,668	932	
Footfall camera	637	0	0	637	0	0	637	0	0	637	0	0	2,548	2,454	94	
Mobile phone	32	32	32	32	32	32	32	32	32	32	32	32	384	379	5	
BT Internet	0	0	60	0	0	60	0	0	60	0	0	60	240	257	-17	
BT landline	30	30	30	30	30	30	30	30	30	30	30	30	360	360	0	
Insurance	164	164	164	164	164	164	164	164	164	164	164	164	1,968	1,914	54	
Printing and stationary	100	100	100	100	100	100	100	100	100	100	100	100	1,200	947	253	
Postage	12	12	12	12	12	12	12	12	12	12	12	12	144	147	-3	
Petty cash	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Electricity	250	0	0	100	0	0	100	0	0	250	0	0	700	429	271	
Computer hardware & supplies	500	0	0	500	0	0	500	0	0	500	0	0	2,000	1,801	199	
Accountancy	1,600	0	0	1,600	0	0	1,600	0	0	1,600	0	0	6,400	7,260	-860	
Legal fees	0	0	0	0	0	0	0	0	0	0	0	0	0	9,991	-9,991	
Travel	20	20	20	20	20	20	20	20	20	20	20	20	240	50	190	
Sundries	50	50	50	50	50	50	50	50	50	50	50	50	600	702	-102	
Subscriptions (ATCM)	700	0	0	0	0	0	0	0	0	0	0	0	700	1,275	-575	
Bank charges	0	0	0	0	0	0	0	0	0	0	0	0	0	23	-23	
	<u>10,046</u>	<u>4,846</u>	<u>4,619</u>	<u>9,396</u>	<u>4,146</u>	<u>4,206</u>	<u>9,196</u>	<u>4,846</u>	<u>4,806</u>	<u>9,346</u>	<u>4,146</u>	<u>4,206</u>	<u>73,805</u>	<u>88,089</u>	<u>-14,284</u>	<u>74,000</u>
Total expenditure													273,735	249,468		273,000
Net expenditure increase over 2012/13															24,267	

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BID levy	22,700	22,700	22,700	22,700	22,700	22,700	22,700	22,700	22,700	22,700	22,700	22,700	272,400	271,412	988	280,000
2012/13 Bad debt over provision	17,000	0	0	0	0	0	0	0	0	0	0	0	17,000	0	17,000	
Less 2013/14 Bad debt provision	-1,833	-1,833	-1,833	-1,833	-1,833	-1,833	-1,833	-1,833	-1,834	-1,834	-1,834	-1,834	-22,000	-22,000	0	-22,000
Net BID levy	37,867	20,867	20,867	20,867	20,867	20,867	20,867	20,867	20,866	20,866	20,866	20,866	267,400	249,412	17,988	258,000
Additional income																
Room hire	35	35	35	35	35	35	35	35	35	35	35	35	420	0	420	
Rent	160	160	160	160	160	160	160	160	160	160	160	160	1,920	1,760	160	
Crane Street Grant CDC	3,000	0	0	0	0	0	0	0	0	0	0	0	3,000	0	3,000	
Independents Guide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Other	50	50	50	50	50	50	50	50	50	50	50	50	600	11,573	-10,973	
	3,245	245	245	245	245	245	245	245	245	245	245	245	5,940	13,333	-7,393	15,000
Total income													273,340	262,745		273,000
Projected shortfall													-395			
Net income increase over 2012/13															10,595	
Net income increase less expenditure increase															-13,672	

Specific matters requiring board consideration

Promoting City

Time provided by Louise Fenwick to be agreed by the board on advice from marketing sub-committee

Marketing activity budget to be agreed by the board on advice from marketing sub-committee

Web site upgrade to be agreed by the board on advice from marketing sub-committee

Environment

Projected environment underspend for 2012/13 £41,666 because Crane Street and other projects not progressed as fast as expected.

Crane Street projected 2012/13 underspend £20,0000.

In Bloom Project contribution from Chichester City Centre Partnership agreed by board

Organising City

City Focus replacement by a joint CCCP/Chamber of Commerce publication to be considered by marketing sub-committee.