

## NOTICE OF MEETING

East Pallant House Chichester West Sussex PO19 1TY

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| MEETING       | <b>CORPORATE GOVERNANCE AND AUDIT COMMITTEE</b>  |
| DATE / TIME   | Thursday 30 June 2011 at 9.30 am   |
| VENUE         | Committee Room One East Pallant House East Pallant<br>Chichester West Sussex PO19 1TY  |
| CONTACT POINT | Philip Coleman – Member Services Manager<br>Direct line: 01243 534655<br>Email: <a href="mailto:pcoleman@chichester.gov.uk">pcoleman@chichester.gov.uk</a> |

Wednesday 22 June 2011

**D SHEPHERD**  
**Director of Corporate Services**

## AGENDA

*This agenda should be retained for future reference with the minutes of this meeting*

### PART I

- 1 **To approve and sign the minutes** of the meeting held on 24 March 2011 (copy previously circulated)
- 2 **Chairman to announce any urgent items** which due to special circumstances are to be dealt with under agenda item 12 (b)
- 3 **Declarations of interests** by members of the Corporate Governance and Audit Committee in matters on the agenda for this meeting
- 4 **Public Question Time**

- 5 **Annual Audit Fees 2010-2011 and 2011-2012 – Letter from Audit Commission** (pages 1 to 4)
- 6 **Audit Opinion Update 2010-2011 - Audit Commission** (pages 5 to 25)
- 7 **Section 106 Agreements Approaching Expenditure Targets** (pages 26 to 41)
- 8 **Business Continuity Strategy – Telecoms Disaster Recovery** (pages 42 to 47)
- 9 **International Financial Reporting Standards Implementation Update and Carry Forward Requests** (pages 48 to 52)
- 10 **Audit Reports and Audit Plan Progress** (pages 53 to 59)

**Internal Audit Reports: Private Sector Housing Access Scheme, Domestic Waste Collection, Records Management and Data Quality, Removable Media, Online and Telephone Payments and Civil Parking Enforcement**

*As requested, copies of the audit reports have been circulated with this agenda as a separate document for members of the Corporate Governance and Audit Committee only*

- 11 **The Localism Bill and the Future of Standards** (pages 60 to 76)
- 12 **To consider any late items** as follows:
  - (a) Items added to the agenda papers and made available for public inspection;
  - (b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported for the meeting.

## PART 2

*Items for which the press and public are likely to be excluded*

NONE

### NOTE

The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of “exempt information” as defined in section 100 I of the Local Government Act 1972

## MEMBERS

Mr J L Cherry (Chairman) Mr A J French (Vice-Chairman)  
Mrs C M M Apel Mr M J Bell Mr T Dignum Mrs P A Hardwick Mr G H Hicks  
Mr R M J Marshall Mr G V McAra Mrs P M Tull