

Progress Report – Audit Plan



Appendix 1 to agenda item 11

Audits	Auditor	No of Days	Days Remaining	Position with Audit
Security of Assets	Kevin McLafferty	15	15	
Safety Inspections - Allianz	Julie Ball	20	20	
CDC Business Continuity	Kevin McLafferty	10	10	
Emergency Planning	Kevin McLafferty	10	10	
Data Protection / Freedom of Information Review	Julie Ball	15	15	
Project Management	Ann Kirk	10	10	
Value for Money	Julie Ball	10	10	
Contracts	Ann Kirk	20	7.5	Testing
Records Management / Data Quality	Julie Ball	10	10	
Rent Deposit Scheme Review	Kevin McLafferty	10	10	
Housing Benefits and Council Tax Support	Kevin McLafferty	15	12.75	Background
Property Estates and Shops	Kevin McLafferty	20	14.75	Background
Service Reviews	Ann Kirk	15	15	
Audits	Auditor	No of Days	Days Remaining	Position with Audit
Carry Forwards	All Audit Staff	70	51	

Other Audit Activities	Auditor	No of Days	Days Remaining	Position with Audit
Audit Reviews	Stephen James	10	7.5	
Quality Audits - Chichester Contract Services	Stephen James	20	11	
Corporate Advice	All Audit Staff	10	6.75	
Contingency	All Audit Staff	113	90.5	
AGS, Evidence & Partnerships	Stephen James	30	5.5	
PSIAS	Stephen James	20	20	
E&Y - International Standard of Auditing	Ann Kirk / Julie Ball	50	47.25	
Individual Service Risk Registers & Corporate Risk Registers	Stephen James	5	5	
NFI	Ann Kirk	20	0	
Internet & E-mail	Julie Ball	5	5	
Performance Standard	Ann Kirk / Julie Ball	5	5	
Mileage	Ann Kirk / Julie Ball	5	3.75	
Follow Ups	Ann Kirk / Julie Ball	20	10.5	
Completed Audits	Auditor	Published		
Fraud Prevention	Kevin McLafferty	Jun-13		
Bank Reconciliation	Ann Kirk	Jun-13		
Customer Services	Julie Ball	Jun-13		
CPE / Car Parks	Julie Ball / Ann Kirk	Sep-13		
Reconciliations Review	Julie Ball	Sep-13		
Debt Recovery Review	Ann Kirk	Sep-13		
Energy Usage	Kevin McLafferty	Sep-13		
Tangmere Section 106 Review	Stephen James	Sep-13		