

## Chichester District Council

### Annual Partnerships Report 2013

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#### 1. Introduction

Partnership working has been a feature of District Council working for many years and there has long been the acceptance that many issues which face our community can only be solved by a number of organisations from both public, private and voluntary sector working together. From July 2012 it was agreed that the Council's corporate Governance and Audit Committee would receive an annual report on all the strategic partnerships that the council is involved in.

#### 2. Definition of Partnerships

Chichester District Council's Partnerships guidance sets out the following definitions of partnerships

- **Strategic Partnership** – a partnership set up to have a strategic overview of a certain subject e.g. health and wellbeing or community safety. They will not directly deliver a service but could commission services through partners or set up Task and Finish groups to deliver upon their objectives.
- **Strategic Service Delivery Partnerships** – Involves the delivery of services by one body on behalf of another or through joint working, aspires to deliver more value for money, can include elements that are not contractually defined but left to partners to agree the way forward. Collaborative relationships between local authorities and other organisations in the public, private and / or voluntary sectors
- **Community Partnerships**- Groups set up by the by a community to deal with a local issue. The council will be involved as an interested partner, we may possibly put resources into it but we do not oversee the partnership. Some community partnerships are interested in helping us to deliver services or maintain local facilities (e.g. Friends of the parks) and need support from the council.
- **Task and finish/Project groups** – usually set up under a strategic partnership. These time limited task and finish groups will be partners working together to deliver a specific aim of the strategic partnership.

In order to prevent confusion the following is a list of what is **NOT** a Partnership; these will not be included in the partnership register as they should be monitored in other ways e.g. annual reports to council, performance reports, and financial reports:

Title	Description
<b>Shared Services</b>	Where an officer/s is contracted to work for two or more organisations to deliver the same service. There will need to be an agreement between the organisations as to the standard of the service and the monitoring of the work.
<b>Joint commissioning</b>	Joint commissioning involves multiple parties with diverse skills and aligned priorities collaborating to deliver outcomes, to better meet the needs of communities. The process should ensure the effective use of combined resources to deliver against local priorities
<b>Grants</b>	Where we agree to give organisation/s money to deliver a project that fits with our priorities. The expenditure of this money will be reported upon.
<b>Contracts</b>	Where we pay another organisation (company, partnership, community group other council) to deliver a service for us. We will work closely with the contracted organisation to ensure the service meets our needs.
<b>Networks</b>	Where officers or members of different organisations meet to share knowledge, best practice and develop ways of working together. These can often lead to further partnership work.
<b>Subscription Service</b>	Where we pay an organisation (this could be a company, partnership) for a service. However in some cases we do have a say in how this service is run.
<b>Social Enterprise</b>	A business with primarily social objectives whose surpluses are principally reinvested for that purpose. (E.g. Community shop). These enterprises are usually owned by the community and a trust set up to organise its management. Chichester District Council could be a partner or a funder or both.
<b>Community Development Trusts</b>	A development trust is usually a company limited by guarantee with charitable status. Profits cannot be distributed to members, but must be used for the further benefit of the local community. The membership of a trust is drawn from a geographically-defined area; members may be both individuals and organisations or just organisations. The board of a Trust is made up of representatives from the public, voluntary/community and private sectors; these (along with individuals and additional funders if appropriate) may be elected from 'voting sections' of the membership.
<b>Trust Boards</b>	The board of a Trust is made up of representatives from the public, voluntary/community and private sectors; these (along with individuals and additional funders if appropriate) may be elected from 'voting sections' of the membership. The board is the policy-making body, and is unpaid; paid staff may be employed to carry out the day-to-day operations of the trust. CDC members are nominated to a number of trusts including Festival theatre, Cowdray heritage trust, and rural mobile youth trust.
<b>Limited Companies</b>	Partnerships or projects can turn into limited companies with their own finances and accountability. E.g. Visit Chichester but we may have a member on the board and have a vested interest in what it does.

### 3. Strategic Partnerships

The following is an overview of the main strategic partnerships that the Council is involved in with an assessment of risks.

1. CHICHESTER IN PARTNERSHIP (CIP)
<p><b>Partnership Description</b></p> <p>CIP is an umbrella body, which brings together a wide range of organisations from the public, private, voluntary and community sectors within the district. Its original remit is to develop and deliver a Sustainable Community Strategy for the district.</p> <ul style="list-style-type: none"> <li>• Development &amp; Delivery of the Sustainable Community Strategy for Chichester District.</li> <li>• Being a network for local organisations.</li> <li>• Dissemination of information to partners to enable better-coordinated working.</li> <li>• The coordination, support and championing of local partnerships.</li> <li>• Developing projects across the partnerships to provide multi agency solutions to local issues.</li> <li>• Engaging elected members in partnership working.</li> <li>• Coordination of local community engagement.</li> </ul> <p>Priorities for the partnerships are as follows:</p> <ul style="list-style-type: none"> <li>• Reducing Worklessness,</li> <li>• Targeted support for communities in need</li> <li>• Ageing with Confidence alongside previous priorities of</li> <li>• Supporting a vibrant third sector and</li> <li>• Family Intervention.</li> </ul>
<p><b>Planned Outcomes 2013/2014</b></p> <ul style="list-style-type: none"> <li>• Recruit 5 local businesses/ organisations to offer a minimum of 2 work placements</li> <li>• At least 15 work experience placements created within the council in the first year</li> <li>• At least 25 18-24 year old unemployed people supported into a work experience placement</li> <li>• At least 25% of those young people secure a permanent job at the end of their apprenticeship</li> <li>• 250 16-18 year olds become apprentices in 2013-2014</li> <li>• Number of local supply chains to be increased</li> <li>• The district sustains its level of self-employment at 16% or more until and as the economy recovers</li> <li>• Raise £200,000 for local community groups in Chichester</li> <li>• 10 volunteers trained in a University of Chichester Fundraising module</li> <li>• 10 small Chichester Based organisations supported in fundraising by the volunteers</li> <li>• 24 families given intense support over 2 years.</li> <li>• Another 100 families receive a light touch support over 2 years</li> <li>• Increase in the number of children meeting and exceeding the national standards at Key stage 3 and 4</li> <li>• Increase in number of children meeting key stage 2 in academic Year 2013/14 over 2012/13</li> <li>• Number of Work Placements generated for people resident in Manhood Peninsula</li> <li>• Young people have access to sound, independent financial advice</li> <li>• Improved Traffic flow on the key routes of the Manhood Peninsula</li> <li>• Improved maintenance of road infrastructure especially footpaths</li> <li>• Increase options for alternative methods of transport – especially evenings and weekends</li> <li>• Average wait time for appointments is reduced and perception of local residents of improved access</li> <li>• Increase in hours of availability of local pharmacy facilities</li> <li>• Number of residents able to access NHS Dentist is increased</li> <li>• Number of local residents who have engaged with Healthwatch</li> <li>• Young people – and parents - are aware of the range of activities available, and there is an increase in participation levels</li> </ul>

<b>Chichester District Council resources</b>
£1,000 per annum 90 hours a month officer time Desk space and management time of Work experience officer
<b>Other resources</b>
£19,845 funding from Department of Work and pensions for Work experience coordinator  £20,000 investment from MIND and VAAC into the fundraiser hub. Plus officer time into the project. Chichester University have completed independent reviews of the project.  Chichester University offered free venue for the “funding our communities” event.  28 hours of senior officer time from partner organisations
<b>Reporting Lines</b>
CDC overview and scrutiny committee
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Promote economic development</li> <li>• Supporting Vulnerable people and Communities</li> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2012/13</b>
<ul style="list-style-type: none"> <li>• Getting people into work strategy and action plan – written, approved and published.</li> <li>• Successful bid for funding for a work experience coordinator post. The post will be a part time; two year post based within the Council and will create work experience posts throughout the council and partner organisations.</li> <li>• Chichester Service Provider Network has been set up. This is a network of partner organisations that work with the unemployed in Chichester.</li> <li>• The target to raise £140,000 in the first year was exceeded. The hub raised over £250,000 for local community groups in the first year.</li> <li>• Chichester MIND is buying into the senior fundraisers time and temporary contracts have been negotiated with other organisations.</li> <li>• The project was reviewed by Chichester District Council's Overview and Scrutiny Committee whereby the committee commended the project as a tremendous and successful initiative.</li> <li>• 10 volunteers trained in a University of Chichester Fundraising module. Five of these have gone into employment.</li> <li>• As part of our priority to create a thriving third sector the partnership sponsored an event alongside Chichester University and Voluntary Action Arun and Chichester called “Funding our Communities”. The aim of this event was to promote the fundraiser hub project and help local organisations find national and local streams of funding.</li> <li>• In the past year two families have engaged with the “Think Family” project, project has now received funding from WSCC for a full time worker</li> </ul>
<b>Risk Assessment</b>
<ul style="list-style-type: none"> <li>• Risk of partners such as West Sussex County Council not becoming fully engaged with projects, thus leading to failure.</li> <li>• Internal reorganisation with partners can cause ramifications on partner relations.</li> <li>• Lack of funding to complete projects, so far the partnership has been successful in applying for grants but has no more money to invest in projects itself.</li> </ul>

<b>2. CHICHESTER COMMUNITY SAFETY PARTNERSHIP</b>
<b>Partnership Description</b>
A statutory requirement under the Crime and Disorder Act 1998 to form a strategic Partnership that brings together partners to have a coherent approach to community safety.
<b>Planned Outcomes 2013/2014</b>

<ul style="list-style-type: none"> <li>• Domestic abuse awareness raised amongst young people</li> <li>• Reducing the number of repeat victims of ASB</li> <li>• To work with families causing harm to communities per year (Think Family Project)</li> <li>• Reduction in reoffending (integrated Offender Management)</li> <li>• To improve the quality of life in specific identified neighbourhoods (Think Family Neighbourhoods project )</li> <li>• Reduction in overall ASB</li> <li>• Ensure that number of burglaries does not increase</li> <li>• Ensure that number of theft from/ of vehicles incidents does not increase and seek to reduce.</li> <li>• Ensure that number of cycles stolen does not increase and seek to reduce.</li> </ul>
<b>Chichester District Council resources</b>
90 hours of officer time
<b>Other resources</b>
£34,000 – police crime commissioner Officer time from other organisations
<b>Reporting Lines</b>
Chichester in Partnership & CDC Overview and Scrutiny Committee
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Supporting Vulnerable people and Communities</li> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2012/13</b>
<p>Overall crime in the district is down by 4.8 % which is 295 crimes. Burglary dwelling and other than dwelling remain threats. A leaflet reminding residents to lock up their sheds has been developed. We have continued with our successful weeks of action which took place in Whyke which was community focussed, Tangmere around littering and fly tipping, Mldhurst and Rogate around ASB and criminal damage. Each area has sustained the work instigated by the weeks of action.</p> <p>The “Off the Level” theatre production developed by Yvonne Arnaud Theatre Company premiered at Bourne Community College. This was the culmination of a years’ work and consultation with various agencies and focussed on level crossing safety. The other area of work has been around cable theft which has been an issue nationally and we have attended meetings for the South Eastern Region and fed back to local Operations in order to tackle this issue.</p> <p>The Government has launched a new drive around “Troubled Families” and in we developed a Family Support Project in line with the County Think Family agenda. We aim to work with 4 families a year who may be at risk of losing their home, liberty or children due to anti-social behaviour. We have worked with 1 family so far and there was an improvement in their behaviour and reports from neighbours were reduced. We are resourcing the project from our team and it is hoped in the future we can bid for monies to enable the project to be expanded.</p> <p>We saw an increase in anti- social behaviour by a large group of migrant workers in the city and surrounding areas. The majority were rough sleeping and regularly drinking alcohol within the no drinking zone. The Police actively enforced the no drinking zone and one of the group was made subject of an antisocial behaviour Order (ASBO). We had 3 fatalities on the A27 two of which were from this migrant community. We worked with other agencies to raise awareness of road safety and reduce the risks to others crossing the A27. We also contacted the UKBA with a profile of the 12 most problematic migrants. notices were issued and 8 of the group have since been removed from the country and 3 are still likely to be removed. The UKBA Officer reported the partnership working in Chichester which achieved this was second to none.</p>
<b>Risk Assessment</b>
<ul style="list-style-type: none"> <li>• Loss of funding through Police crime Commissioner decision</li> <li>• Lack of engagement by partners into delivery of projects</li> <li>• Public pressure on partnership to take action over issues they have no funding for.</li> </ul>

<b>3. HEALTHIER CHICHESTER PARTNERSHIP</b>	
<b>Partnership Description</b>	
To be a strategic network for Public and Voluntary Sector agencies in the Chichester District to identify local priorities in relation to health and wellbeing, and in particular relating to preventive approaches	
<b>Planned Outcomes 2013/2014</b>	
A healthy community where people can access local health and wellbeing services. Action plan is in development	
<b>Chichester District Council resources</b>	
No financial Funding	
1 day per month of officer time for supporting organisation of meetings and task and finish groups as required.	
<b>Other resources</b>	
No funding for 2013/14	
<b>Reporting Lines</b>	
Chichester in Partnership	
<b>CDC priority link</b>	
<ul style="list-style-type: none"> <li>• Supporting Vulnerable people and Communities</li> <li>• Use resources effectively and efficiently</li> </ul>	
<b>Headline achievements 2012/13</b>	
Partners are involved in decisions around priority setting for Chichester Wellbeing Programme for 2012/13 and 2013/14.	
On behalf of CiP partners are working on Age with Confidence task and finish group work (in progress) and the development of priorities for Older People. This work includes developing a new Older Peoples network and Dementia Friendly Chichester actions.	
The HCP works in partnership with statutory and voluntary agencies to develop and influence joint priorities and deliver joined up services across a range of health related areas as part of the strategic planning process e.g. West Sussex Inequalities Strategy and the Public Health Plan etc.	
<b>Risk Assessment</b>	
<ul style="list-style-type: none"> <li>• Lack of partner engagement and investment in the partner projects</li> <li>• Not enough officer resource to coordinate follow up work within the partnership</li> <li>• County led Wellbeing project taking emphasis away from this partnership</li> </ul>	

<b>4. WEST SUSSEX WASTE PARTNERSHIP</b>	
<b>Partnership Description</b>	
Reduced municipal waste landfilled, improved services and infrastructure facilities, greater waste minimisation, recycling and waste awareness.	
<b>Planned Outcomes 2013/2014</b>	
<ul style="list-style-type: none"> <li>• Standardise the branding and content of waste and recycling communications across the county to improve awareness and understanding, and reduce confusion.</li> <li>• Improve the quality of materials collected and processed through the Ford MRF to reduce wastage and improve materials sales markets and income.</li> <li>• Increase awareness of sustainable waste management and recycling in schools through the Wastebuster programme.</li> <li>• Identify potential markets for additional recyclable materials e.g. mixed plastics and adapt as necessary the Ford MRF to effectively process these materials</li> </ul>	

<b>Chichester District Council resources</b>
Officer 400 hrs per annum. Members 25 hours per annum
<b>Other resources</b>
Officer time from other councils
<b>Reporting Lines</b>
Portfolio member
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Use resources effectively and efficiently</li> <li>• Protect and maintain our natural and built environments.</li> </ul>
<b>Headline achievements 2012/13</b>
<p>Past outcomes include provision of mixed recycling collections to domestic premises, construction and operation of Ford Materials Recycling Facility, improvements to household waste recycling sites, provision of waste transfer sites, awarding of joint abandoned vehicle collection and disposal contracts, clinical waste disposal contracts, recycling and waste handling and processing contract, and treatment of residual waste contract. This latter contract is providing for the construction of mechanical and biological treatment and anaerobic digestion facilities, which will become operational in 2013.</p> <p>All of these have contributed to the improvement and delivery of more effective and cost efficient services whilst achieving substantial improvements in recycling, waste minimisation and landfill reduction.</p>
<b>Risk Assessment</b>
Minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor

<b>5. THE MANHOOD PENINSULA PARTNERSHIP (MPP)</b>
<b>Partnership Description</b>
<p>The Manhood Peninsula Partnership (MPP) has brought attention to and funding for projects on the Peninsula. Without it, opportunities to inform and engage local communities and to promote economic regeneration in the Peninsula will be lost. The Partnership is a low cost way for CDC to act as an exemplar for localism and community engagement. Our contribution is a modest £5000 a year and the “hosting” of the MPP Project Officer post.</p> <p>The MPP was formed over ten years ago following concerns raised among local residents about the need for greater co-ordination between the bodies and organisations responsible for management of the peninsula, particularly with respect to coastal defence.</p> <p>Local residents approached Chichester District Council, West Sussex County Council and the Environment Agency suggesting that a more integrated approach to planning, based on water management, was necessary for the peninsula’s economic, social and environmental future survival.</p> <p>A partnership with the MPP reinforces the District Council commitment to the mutually important issues of climate change, spatial planning, coastal adaptation and protection of the Peninsula’s special environment to enhance community viability and economy. All these issues are enshrined within the MPP’s constitution, which aims to address the present and future environmental, social and economic challenges facing the Peninsula, while working collaboratively to represent the area’s best interests.</p>
<b>Planned Outcomes 2013/2014</b>
<p>The next project is the MPP Small Grants Fund which is due to go ‘live’ shortly. Following is a short description about it:</p> <p>The Manhood Peninsula Partnership currently holds a reasonable surplus of funds derived from past contributions. It is proposed that a portion of these funds are used to finance a small grants</p>

<p>fund, similar to the Coastal Change Pathfinder Small Grants Fund.</p> <ul style="list-style-type: none"> <li>• The fund is a 'one off' total of £25k.</li> <li>• Project bids will be invited up to a maximum of £3k per bid.</li> <li>• Grants will forward fund projects.</li> <li>• MPP Small Grants can be used as match funding to attract grants from other sources (eg CDC Grants Programme which requires match funding). However if monies from MPP Small Grants Fund remain unspent they must be returned to the Manhood Peninsula Partnership.</li> <li>• The fund is intended to support local schemes and initiatives adding value to drainage work, access routes, and the creation/protection of natural habitat both aquatic and on land, improvements to green and blue corridors (hedgerows, ponds and similar), surveys of habitat types and green transport initiatives, and walks among others.</li> <li>• Grants are only for new projects, and will not support existing projects.</li> <li>• Bids will be accepted between Mon 1<sup>st</sup> July 2013 and Fri 29<sup>th</sup> Nov 2013.</li> </ul> <p>Producing interim project statements and a final project report are a condition of being awarded a grant. Should a grant recipient fail to produce reports when requested the full grant awarded will have to be returned to the MPP.</p>
<b>Chichester District Council resources</b>
See below
<b>Other resources</b>
<p>The part-time MPP Project Officer post is funded by the Environment Agency, Chichester District Council, West Sussex County Council. The Parish and Town Councils on the peninsula also contribute. CDC are also the Secretariat and provide desk space for the MPP Project Officer. The partnership itself does not receive funding, and cost for attendance at quarterly meetings and other inputs are met by the respective organisations involved.</p>
<b>Reporting Lines</b>
Projects go for approval through CDC cabinet
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Use resources effectively and efficiently</li> <li>• Protect and Maintain our natural and built environments.</li> </ul>
<b>Headline achievements 2012/13</b>
<p>The Manhood Peninsula Partnership has been working recently to progress ideas about tourism and visitors to the peninsula put forward in the Destination Management Plan (DMP) produced by Chichester University during the Coastal Change Pathfinder Project. The new project particularly wants to develop the idea of green tourism as a means to encourage sustainable economic development, but not to increase visitor numbers during the summer.</p> <p>It aims to look at ways of relieving visitor pressure on the peninsula during high summer by encouraging people to visit and stay longer during the autumn and winter months. The intention is to help revitalise the peninsula economy by increasing revenue locally and ensuring it remains on the peninsula, using Medmerry and the two harbours to act as a catalyst for creating interest in the area.</p> <p>The DMP identified ways to enhance the visitor experience. These include making the most of the environment as asset, and capitalise on the footpaths and green links provided by the Medmerry Managed Re-alignment Scheme by linking these in with communities in the east and west of the peninsula.</p> <p>For example, introducing more green transport links in the form of new bridleways, cycle routes and footpaths would cement the welcome for visitors, especially where they link the existing network with the new routes at Medmerry. New facilities providing fundamental services such as toilets and a cafe would serve as a practical inducement to stay longer, enhancing and increasing cash flow within the peninsula economy.</p>
<b>Risk Assessment</b>
<ul style="list-style-type: none"> <li>• Future plans dependent on finding funding, so no set action plan.</li> <li>• No exit strategy from the partnership.</li> </ul>



<ul style="list-style-type: none"> <li>Community led partnership – withdrawal from the partnership could have a detrimental impact on community relations</li> </ul>
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6. SUSSEX AIR QUALITY PARTNERSHIP
<b>Partnership Description</b>
Improving air quality is a statutory duty for local authorities. The aim of the partnership is to improve the expertise and knowledge base for officers and to communicate air quality issues or initiatives in Sussex to the public.
<b>Planned Outcomes 2013/2014</b>
<b><u>Air quality initiatives and projects.</u></b> Sussex-air initiatives to develop in 2013/14 are: <ol style="list-style-type: none"> <li>Present the airAlert research findings and engage with health professionals, service users and health service providers in 2013. <ol style="list-style-type: none"> <li>Provide a public health event to highlight public health impacts from air pollution.</li> </ol> </li> <li>Provide evidence base for the coldAlert pilot and publicise results to Sussex Public health services and other organisations (Careline, wellbeing etc).</li> <li>The Sussex Low Emission Zones (LEZ) project will deliver work on assessing the viability of implementing LEZ's across Sussex authorities with AQMA's. This will involve: <ol style="list-style-type: none"> <li>Further assess/model air quality and a carbon reduction measures.</li> <li>Undertake health impact assessments of AQMA's and actions to reduce pollution.</li> <li>Undertake low emissions assessments utilising low emissions toolkit</li> <li>Continue to provide a part-time project officer post</li> </ol> </li> <li>Work with Sussex-air partners to promote joint initiatives: <ol style="list-style-type: none"> <li>Environment agency on joint monitoring and shared information.</li> <li>Public Health England: PH event, provide airAlert and coldAlert services.</li> <li>Support Sussex local planning authorities with AQ guidance and tech support.</li> <li>Develop the eV South East Network Partnership: to create a network of electric vehicle charge points, which encourages the uptake of zero emission vehicles to improve air quality.</li> </ol> </li> </ol>
<b>Chichester District Council resources</b>
Subs are £4200/authority/year. There are eight meetings per year of approx. ½ day duration each + some time spent providing support to the project development officer.
<b>Other resources</b>
Every local authority in East and West Sussex (including the counties and Brighton and Hove) and the Environment Agency all pay £4200 each.
<b>Reporting Lines</b>
Portfolio holder and assistant director
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>Use resources effectively and efficiently</li> <li>Protect and Maintain our natural and built environments.</li> </ul>
<b>Headline achievements 2012/13</b>
<ol style="list-style-type: none"> <li>Delivering key objective for airAlert research program in 2012/13 with King's College London MRC. The research is due to be published in mid 2013.</li> <li>Delivered coldAlert pilot service over the winter 2012/13. Service evaluation due mid 2013.</li> <li>Developed the Sussex Air Quality and Emissions Mitigation Guidance document for Sussex planning authorities. To be trailed in early 2013, consulted upon and finalised in mid 2013.</li> <li>Continued to develop a sustainable EV recharging network through establishment of EV Southeast network partnership. (<a href="http://www.evsoutheast.net">www.evsoutheast.net</a>)</li> </ol>
<b>Risk Assessment</b>

No major risks to the council, makes a financial saving on a statutory duty we have to deliver upon.
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7. COASTAL WEST SUSSEX
<b>Partnership Description</b>
Coastal West Sussex is a partnership of organisations that have joined together to champion the sustainable development of the coastal communities. Putting people at the heart of regeneration and working across traditional boundaries the partnership is forming the foundations for investment
<b>Planned Outcomes 2013/2014</b>
<ul style="list-style-type: none"> <li>• Understand and Strengthen Business Supply Chains and Networks</li> <li>• Match Skills to Business Needs</li> <li>• Secure Investment to Develop Commercial Property and Support the Regeneration of Town Centres</li> <li>• Improve Transport and Communications Infrastructure</li> <li>• Improve Coastal West Sussex's Attractiveness to Investors</li> </ul>
<b>Chichester District Council resources</b>
4 days of senior officer time
<b>Other resources</b>
Officer time from other partner organisations Organisational support from West Sussex County Council
<b>Reporting Lines</b>
Coast to Capital LEP
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Promote economic development</li> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2012/13</b>
<p>A new business support programme is now available for business based in Coastal West Sussex and across the rest of West Sussex. <i>Be the Business</i> is an 18 month business support programme which offers:</p> <ul style="list-style-type: none"> <li>• One to one support to local companies through workshops, events and access to expert advice.</li> <li>• Business 'start up and grow' grants scheme with the potential to unlock funding of up to £30,000 per successful applicant. The grants are open to any business in West Sussex including start up businesses.</li> <li>• Ambition to create 50 new higher apprentices across the County for people aged 18-24 by providing employers with a grant of £2,500 towards salary costs.</li> </ul> <p><i>Be the Business</i> has been commissioned by the County Council to support its key priority of boosting local economic growth and creating jobs. The programme is funded by the Kick Start programme, which was set up in 2011 to help unlock the potential of the local economy.</p>
<b>Risk Assessment</b>
Minimum of risk to Chichester District Council as we are not lead partner, risk of missing out on opportunities that benefit the district if we are not involved.

8. WEST SUSSEX RURAL PARTNERSHIP
<b>Partnership Description</b>
<p>The Rural Partnership in its present format and membership has been operating for just under 3 years. It meets 4 times a year and has reporting mechanisms to the West Sussex County Council and to regional and national rural forums and boards reporting to both DEFRA and the Rural Minister.</p> <p>The Rural Partnership organises a Rural Forum twice a year to discuss with a broader interest group current topics or issues. The role of the Forum is about an exchange of information and the Rural Partnership has a role to fully understand rural issues and make representations, where</p>

appropriate on behalf of rural interests
<b>Planned Outcomes 2013/2014</b>
<ul style="list-style-type: none"> <li>Quarterly fact sheets for rural west Sussex</li> <li>Economic assets scope for Rural West Sussex</li> <li>Research into the needs of Home Based Businesses (HBB)</li> <li>Report on access to finance for SMEs and Home Based Businesses</li> <li>Access to public funding</li> <li>Scheme to promote work experience and employment opportunities for young people amongst rural employers</li> <li>Provision of support and facilitation of networks for businesses in market towns and hinterland</li> </ul>
<b>Chichester District Council resources</b>
£5000 a year. Officer time equating to 4 day per annum
<b>Other resources</b>
£5000 contributions from other districts and SDNPA West Sussex and Action in Rural Sussex officer time
<b>Reporting Lines</b>
Coast to Capital LEP
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>Promote economic development</li> <li>Use resources effectively and efficiently</li> <li>Protect and Maintain our natural and built environments.</li> </ul>
<b>Headline achievements 2012/13</b>
<ul style="list-style-type: none"> <li>Realignment of partnership priorities to that of the Coast to Capital LEP</li> <li>Restructure of the partnership</li> <li>Development of action plan</li> </ul>
<b>Risk Assessment</b>
<ul style="list-style-type: none"> <li>Possible duplication of work of Chichester in Partnership</li> </ul>

<b>9. BETTER TOGETHER PROGRAMME</b>
<b>Partnership Description</b>
With a proven track record of constructive joint working and delivering real improvements in services for residents, the councils of West Sussex wanted to go further and faster in all aspects of joint working and thus began the Better Together Programme
<b>Planned Outcomes 2013/2014</b>
Reduction in partner costs
<b>Chichester District Council resources</b>
Annual contribution of £10,000. Temporary uplift in 2012/13 to fund development of CRM for partners.
One morning per month at meetings. One day per month on projects
<b>Other resources</b>
£640,000 from IESE
<b>Reporting Lines</b>
Partner steering group
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2012/13</b>
Upgrade of partnership CRM. Procurement in partnership of Wide Area Network to reduce partner costs
<b>Risk Assessment</b>

<ul style="list-style-type: none"> <li>• No set action plan available</li> <li>• Unclear reporting lines</li> </ul>
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<b>10. WEST SUSSEX STRATEGIC COMMUNITY SAFETY PARTNERSHIP</b>
<b>Partnership Description</b>
<p>The West Sussex Strategic Community Safety Partnership (WSSCSP) is a statutory group formed as a result of the Crime and Disorder Act 1998. This Act also led to the creation of Community Safety Partnerships (CSPs) in each district and borough in West Sussex.</p> <p>WSSCSP brings together these six CSPs along with other key agencies to provide a coordinated approach to reducing crime and anti-social behavior in West Sussex</p>
<b>Planned Outcomes 2013/2014</b>
<p>Priorities which will be delivered through the area partnerships are:</p> <ul style="list-style-type: none"> <li>• Localism including Place-based Anti-Social Behaviour</li> <li>• Domestic &amp; Sexual Violence</li> <li>• Substance Misuse</li> <li>• Casualty Reduction</li> <li>• Repeat &amp; Vulnerable Victims</li> <li>• Victims and Witnesses</li> </ul>
<b>Chichester District Council resources</b>
18 hours of officer time
<b>Other resources</b>
<p>Partnership resourced by County Council</p> <p>Funding is drawn down from the Police &amp; Crime Commissioner</p>
<b>Reporting Lines</b>
Police and Crime Commissioner
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2012/13</b>
<p>Following on from the introduction of the Police and Crime Commissioner the partnership has been busy in the past year reconfiguring and setting new priorities in line with her plans.</p>
<b>Risk Assessment</b>
<p>Minimum of risk to Chichester District Council as it is a statutory partnership that we have to attend.</p>