

Progress Report – Audit Plan



As at 31st May 2013

Audits	Auditor	No of Days	Days Remaining	Position with Audit
Reconciliations Review	Julie Ball	10	10	
Debt Recovery Review	Ann Kirk	10	10	
Security of Assets	Kevin McLafferty	15	15	
Safety Inspections - Allianz	Julie Ball	20	20	
CDC Business Continuity	Kevin McLafferty	10	10	
Emergency Planning	Kevin McLafferty	10	10	
Data Protection / Freedom of Information Review	Julie Ball	15	15	
CPE / Car Parks	Julie Ball / Ann Kirk	15	9	Testing
Project Management	Ann Kirk	10	10	
Value for Money	Julie Ball	10	10	
Contracts	Ann Kirk	20	16.5	Background
Records Management / Data Quality	Julie Ball	10	10	
Audits	Auditor	No of Days	Days Remaining	Position with Audit
Rent Deposit Scheme Review	Kevin McLafferty	10	10	
Housing Benefits and Council Tax Support	Kevin McLafferty	15	15	
Property Estates and Shops	Kevin McLafferty	20	20	Background
Service Reviews	Ann Kirk	15	15	
Carry Forwards	All Audit Staff	70	52.5	

Other Audit Activities	Auditor	No of Days	Days Remaining	Position with Audit
Audit Reviews	Stephen James	10	9.25	
Quality Audits - Chichester Contract Services	Stephen James	20	19.75	
Corporate Advice	All Audit Staff	10	7.25	
Contingency	All Audit Staff	113	103	
AGS, Evidence & Partnerships	Stephen James	30	11.5	
PSIAS	Stephen James	20	20	
E&Y - International Standard of Auditing	Ann Kirk / Julie Ball	50	47.25	
Individual Service Risk Registers & Corporate Risk Registers	Stephen James	5	5	
NFI	Ann Kirk	20	16	
Internet & E-mail	Julie Ball	5	5	
Performance Standard	Ann Kirk / Julie Ball	5	5	
Mileage	Ann Kirk / Julie Ball	5	5	
Follow Ups	Ann Kirk / Julie Ball	20	15	
Completed Audits	Auditor	Published		
Fraud Prevention	Kevin McLafferty	Jun-13		
Bank Reconciliation	Ann Kirk	Jun-13		
Customer Services	Julie Ball	Jun-13		